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[First published in Extraordinary, Rajasthan Rajpatra,
Part IV (C) dated 12-9-1956.]

APPOINTMENT (D) DEPARTMENT NOTIFICATION

Jaipur, September 11, 1956

No. F. 3(7) Apppts. (C) 56.- In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, His Highness the Rajpramukh of Rajasthan makes the following rules regulating recruitment to posts in, and the conditions of Service of persons appointed to the Rajasthan Tehsildars Services, namely :-

THE RAJASTHAN TEHSILDARS SERVICE RULES, 1956

PART I- Preliminary

1. Short title and commencement :- These Rules may be called the Rajasthan Tehsildars Service Rules, 1956, and shall come into force at once.

2. Supersession of existing rules and orders.- All existing rules and orders in relation to matters covered by these Rules @ (stand superseded), but any action taken or appointments made under or in pursuance of the rules and orders hereby superseded shall be deemed to have been taken or made under these Rules.

3. Definitions.- In these Rules, unless there is anything repugnant in the subject or context :-

+ (a) "Appointing Authority" means the Chairman, Board of Revenue and includes any other officer or authority who may, with the approval of the Government, be specially empowered by the Chairman to exercise the powers and perform the functions of the Appointing Authority."

% (b) "Commission" means the Rajasthan Public Service Commission ;

% (c) "Commissioner" means @ "XXX" the Settlement Commissioner ;

% (d) "Direct recruitment" means recruitment by the method prescribed by rule 7(i) of these Rules;

% (e) "District Officer means a Collector of the District and includes an officer of the Settlement Department incharge of the District;

% (f) + "Government and State" mean respectively the Government of Rajasthan and the State of Rajasthan;"

@ Substituted for the words "hereby superseded" and deleted the words "a Commissioner of a Division and includes" respectively vide Notification No. F. 3(7) Apppts./C/56, dated 2-8-1961.

+ Added vide Notification No. F. 2(6) D.O.P./A-II/82 dated 19-7-1982.

% Renumbered for (a) to (j) vide Notification No. F. 2(6) D.O.P./A-II/82 dated 19-7-1982.

+ Substituted for - "Rule 3 (e). "Government" and "State" mean respectively the Government and the State of Rajasthan," vide Notification No. F. 7(10) D.O.P./A-II/74 dated 10-2-1975.

% (g) "Member of the Service" means a person appointed in a substantive capacity to a post in the Service under the provision of these Rules or of rules or orders superseded by rule 2;

%(h) £ "Revenue Inspector" means and includes:-

(i) the holder, in a substantive capacity, of the post of Inspector of Land Records;

(ii) the holder, in a substantive capacity, of the post of Inspector in Settlement (including Consolidation) Department; and

(iii) the holder, in substantive capacity, of the post of the Inspector in Revenue (Colonisation) Department;

% (i) "the Service" means the Rajasthan Tehsildar Service;

% (j) £££ "Substantive Appointment" means an appointment made under the provisions of these Rules to a substantive vacancy after due selection by any of the methods of recruitment prescribed under these Rules and includes an appointment on probation or as a probationer followed by confirmation on the completion of the probationary period.

Note:- "Due selection by any methods of recruitment prescribed under these Rules" will include recruitment either on initial constitution of Service or in accordance with the provision of any Rules promulgated under proviso to Article 309 of the Constitution of India, except an urgent temporary appointment.

@ (k) "Service" or "Experience" wherever prescribed in these Rules as a condition for promotion from one Service to another or within the Service from one category to another or to senior posts, in the case of

£ Substituted for -(g) "Revenue Inspector" means the holder, in a substantive capacity, of a post of Inspector of Land Records or of such a post in the Revenue and Settlement Departments as has been or may be declared equivalent thereto by the Government," vide Notification No. F. 3(44) Rev. I/69, dated 22-2-1973.

£ £ £ Inserted vide Notification No. F. 7(3) D.O.P./ (A-II)/73, dated 5-7-1974.

@ Clause (k) Substituted for :- + "(k)" 'Service' or 'Experience' wherever prescribed in these Rules as a condition for promotion from one service to another or within the Service from one category to another or to senior posts in the case of person holding such posts in substantive capacity shall include the period for which the person has continuously worked on such post after regular recruitment in accordance with the Rules promulgated under proviso to Article 309 and shall also include the experience gained by officiating, temporary or *ad hoc* appointment, if such appointment is in the regular line of promotion and was not of stop-gap or fortuitious nature or invalid under any law and does not involve supersession of any senior official, except when such supersession was either due to want of prescribed academic and other qualifications, unfitness or non-selection by merit or the default of the senior official concerned, ££ or when such *ad hoc* or urgent temporary appointment was in accordance with seniority-cum-merit.

NOTE :- Absences during service, e.g., training and deputation which are treated as "duty" under the R.S.R., shall also be counted as service for computing minimum experience or service required for promotion.

vide Notification No. F. 6(2) D.O.P./ (A-II)/71 dated 29-8-1982.

+ Inserted vide Notification No. F. 6(2) D.O.P./ (A-II)/72 (1), dated 9-10-1975. w.e.f. 27-3-1973.

££ Inserted vide Notification No. F. 6(2) Appts./ (A-II)/71 dated 13-7-1976. w.e.f. 1-10-1975.

a person holding a lower post eligible for promotion to higher post shall include the period for which the person has continuously worked on such lower post after regular selection in accordance with Rules promulgated under proviso to Article 309 of the Constitution of India.

Note:- Absence during service e.g. training, leave and deputation etc., which are treated as "duty" under the Rajasthan Service Rules, 1951 shall also be counted as service for computing experience or service required for promotion."

+ (l) "Year" means financial year."

4. Interpretation.- Unless the context otherwise requires the Rajasthan General Clauses Act, 1955 (Rajasthan Act No. VIII of 1955) shall apply for the interpretation of these Rules as it applies for the interpretation of a Rajasthan Act.

PART II - Cadre

5. Status of the Service. - The Service is a subordinate service but Tehsildars have a gazetted status.

6. Strength of the Service.- @ (a) The categories of posts included in the cadre shall be of Tehsildars, and Naib Tehsildars, including the posts of these categories in Settlement, Colonisation and any other Department of the Government whether designated as Tehsildar or Naib Tehsildar respectively or by any other designation according to the administrative set-up approved for the concerned department and other posts as may be notified by the Government to belong to the categories of Tehsildars or Naib Tehsildars.

(b) The strength of posts under each category shall be such as may be sanctioned by Government from time to time provided that the Government may leave unfilled, hold in abeyance or abolish any vacant post without thereby entitling any person to compensation, or may increase the cadre by creating permanent or temporary posts as may be found necessary.

+ + **7. Source of recruitment.-** (1) Recruitment to the Service shall be

+ Clause (l) added vide Notification No. F. 7(2) D.O.P./A-II/81 dated 21-12-1981. w.e.f. 1-4-1981.

@ Substituted for :- "Rule 6. (a) The categories of posts included in the cadre shall be as follows :-

(i) Tehsildars.

(ii) Settlement Tehsildars.

(ia) Sub-Registrars of the Registrations and Stamps Deptt.

(iii) Naib Tehsildars," vide Notification No. F. 3(44) Rev./I/69, dated 17-12-1976.

+ + Substituted for -"Rule 7. Sources of recruitment :- Recruitment to the Service shall be made to the post of Naib Tehsildar from the following sources in the proportion indicated against each-

(a) by a competitive examination-66%

made to the posts of Naib Tehsildars from the following sources in the proportion indicated against each:-

| | |
|--|-----|
| % (a) by Competitive Examination | 60% |
| + "(b) by promotion of Revenue Inspectors as specified below:- | |
| (i) Inspectors Land Records | 32% |
| (ii) Settlement (including Consolidation) Inspectors | 5% |
| (iii) Colonisation Inspectors | 3% |

Provided that the percentage of proportions given hereinabove in clause (b) shall be redetermined by the Government in proportion to the comparative strength of the posts sanctioned permanently in each category on the first day of January of the year during which the selections are made;

Provided further that the first recruitment under these Rules shall take place after the officers placed on the list approved in this behalf by the Government, in consultation with the Commission, before the commencement of these Rules have, as a course of integration, been all appointed to the Service.

(2) All persons who were holding the posts of Sadar Kanungos of Revenue Department/Inspectors, Sadar Munsarims/Assistant Consolidation Officer/Zildar in the Settlement/Consolidation/Colonisation/Irrigation and Rehabilitation Department in an officiating capacity for at least 5 years and were appointed to the post of Naib Tehsildars in *ad hoc*/officiating/temporary capacity before 1st June, 1971 and are working as such on the date this amendment comes into force, shall be screened once by the Committee referred to in sub-rule (4) of rule 28 for adjudging their suitability on the posts held:

Provided that a person appointed as Naib Tehsildar on *ad hoc*/temporary/officiating basis, shall not be entitled to screening, if a

(b) by promotion of Revenue Inspectors as specified below :-

- (i) Inspector of Land Records -30%
- (ii) Settlement (including Consolidation) Inspector -3%
- (iii) Colonisation-Inspectors-1%:

Provided that the first recruitment under these Rules shall take place after the officers placed on the list approved in this behalf by the Government in consultation with the Commission before the commencement of these Rules have, in a course of integration, been all appointed to the Service." vide Notification No. F. 3(44) Rev. I/69, dated 17-12-1976.

% clause (a) of rule 7 substituted for :-

" (a) by a competitive examination 66%"
vide Notification No. F. 2(6) D.O.P./A-II/82, dated 19-7-1982.

+ Clause (b) of sub-rule (1) of rule 7 substituted for :-

"(b) by promotion of Revenue Inspectors as specified below :-

- (i) Inspectors of Land Records 28%
- (ii) Settlement (including Consolidation) Inspectors 3%
- (iii) Colonisation Inspectors 3%"

vide Notification No. F. 2(6) D.O.P./A-II/82, dated 19-7-1982.

person senior to him on the lower post, who fulfilled qualifications for the higher posts, was either not given such appointment or is not entitled to screening under this rule, except where such appointment was offered to him and was declined by the senior person, or where he was found unsuitable for such appointment by the appointing authority.

% 7A. Notwithstanding anything contained in the recruitment, appointment, promotion, seniority and confirmation etc. of a person who joins the Army/Air Force/Navy during an Emergency shall be regulated by such orders and instructions as may be issued by the Government from time to time provided that these are regulated *mutatis mutandis* according to the instructions issued on the subject by the Government of India.

* 8. **Reservation of vacancies for the Scheduled Castes and the Scheduled Tribes:-** (1) Reservation of vacancies for the Scheduled Castes and the Scheduled Tribes shall be in accordance with the orders of the Government for such reservation in force at the time of recruitment i.e. by direct recruitment and by promotion.

2. The vacancies so reserved for promotion shall be filled in by + seniority-cum-merit and merit."

3. In filling the vacancies so reserved the eligible candidates who are members of the Scheduled Castes and the Scheduled Tribes shall be considered for appointment in the order in which their names appeared in the list prepared for direct recruitment by the Commission, for posts falling in its purview and by the Appointing Authority in other cases, and the Departmental Promotion Committee or the Appointing Authority, as the case may be, in the case of promotee, irrespective of their relative rank as compared with other candidates.

% 4. Appointments shall be made strictly in accordance with the rosters prescribed separately for direct recruitment and promotion. In

% Inserted vide Notification No. F. 21(12) Appts. (C)/55. Part II, dated 20-8-1973. Effective from 29-10-1963.

* Substituted for- 8. "Reservation of vacancies for Scheduled Castes and Scheduled Tribes.- Reservation for Scheduled Castes and Scheduled Tribes shall be in accordance with the orders of the Government, for such reservation in force at the time of recruitment but there shall be no such reservation in respect of recruitment by promotion.

Note :- Reservation shall be calculated on the basis of total vacancies adjustment of fractions shall be made over a period of five years." vide Notification No. F. 7(4) D.O.P./A-II/73, dated 3-10-1973.

+ Substituted for the words "Merit alone" vide Notification No. F. 7(4) D.O.P./A-II/73, dated 29-1-1981.

£ Substituted for the words "cum-seniority" vide Notification No. F. 7(6) D.O.P./A-II/75-III, dated 3-10-1975.

% Substituted for- "Sub-rule (4). In the event of non-availability of a sufficient number of eligible and suitable candidates amongst the Scheduled Castes and the Scheduled Tribes in a particular year, vacancies shall not be carried forward and shall be filled in accordance with the normal procedure." vide Notification No. F. 7(10) D.O.P./A-II/74, dated 10-2-1975.

the event of non-availability of the eligible and suitable candidates amongst Scheduled Castes and Scheduled Tribes, as the case may be, in a particular year, the vacancies so reserved for them shall be filled in accordance with the normal procedure, and an equivalent number of additional vacancies which remain so unfilled, shall be carried forward to the subsequent three recruitment years in total, and thereafter such reservation would lapse:

Provided that there shall be no carry forward of the vacancies in posts or class/category/group of posts in any cadre of Service to which promotions are made on the basis of @ (merit alone) under these Rules.

* **9. Determination of vacancies:-**(1) (a) Subject to the provisions of these Rules, the Appointing Authority shall determine on 1st April every year, the actual number of vacancies occurring during the financial year.

@ Deleted the words both "merit and 'seniority-cum-merit' and "not by seniority-cum" vide Notification No. F. 7(6) D.O.P./A-II/75 (III), dated 31-10-1975. Effective from the date of publication in the Rajasthan Gazettee.

* Rule 9 substituted for :- + 9. "**Determination of vacancies :-** (1) (a) Subject to the provisions of these Rules, the Appointing Authority shall determine every year the number of existing vacancies and those anticipated during the following twelve months and the number of persons likely to be appointed to the Service by each method. The next determination of vacancies shall be done just before the expiry of twelve months of the last determination of vacancies.

(b) In calculating the actual number of vacancies to be filled in by each method on the basis of percentage prescribed in the Schedule, the Appointing Authority shall adopt, an appropriate continuous cyclic order to correspond with the proportion laid down in the Schedule by giving precedence to promotion quota.

(2) The Appointing Authority shall determine every year the number of existing vacancies and those anticipated in next twelve months which are to be filled by promotion of persons already in the Service.

(3) The Appointing Authority shall also determine the corresponding vacancies of earlier year, if any, yearwise which were required to be filled in by promotion, if such vacancies were not determined and filled earlier in the year in which they were required to be filled in accordance with sub-rule (2)."

vide Notification No. F. 7(2) D.O.P./A-II/81, dated 21-12-1981. w.e.f. 1-4-1981.

+ Substituted for :- **£ 9. Determination of vacancies :-** (1) Subject to the provisions of these Rules, the Appointing Authority shall determine each year the number of vacancies anticipated during the following twelve months and the number of persons likely to be recruited by each method. Such vacancies shall be determined again before the expiry of 12 months of the last termination of such vacancies.

(2) In calculating the actual number to be filled by each method on the basis of the percentage prescribed in column 3 of the Schedule, appended with relevant Service Rules, each Appointing authority shall adopt an appropriate cyclic order to correspond with the proportion laid down in each of the Service Rules by given precedence to promotion quota, e.g. where the appointment by direct recruitment and promotion is in the percentage of 75 and 25, respectively, the cycle shall run as follows:-

- | | |
|-----------------------------|---------------------------|
| 1. By promotion, | 2. By direct recruitment, |
| 3. By direct recruitment, | 4. By direct recruitment, |
| 5. By promotion, | 6. By direct recruitment, |
| 7. By direct recruitment, | 8. By direct recruitment, |
| 9. By promotion, and so on. | |

vide Notification No. F. 5(3) D.O.P./A-II/71, dated 6-10-1979.

(b) Where a post is to be filled in by a single method as prescribed in the rule or Schedule, the vacancies so determined shall be filled in by that method.

(c) Where a post is to be filled in by more than one method as prescribed in the rules or Schedule, the apportionment of vacancies, determined under clause (a) above, to each such method shall be done maintaining the prescribed proportion for the over- all number of posts already filled in. If any fraction of vacancies is left over, after apportionment of the vacancies in the manner prescribed above, the same shall be apportioned to the quota of various methods prescribed in a continuous cyclic order giving precedence to the promotion quota.

(2) The Appointing Authority shall also determine the vacancies of earlier years, yearwise which were required to be filled in by promotion, if such vacancies were not determined and filled earlier in the year in which they were required to be filled in."

@ **10. Nationality :-** A candidate for appointment to the Service must be:-

£ Substituted for- Rule 9. **Determination of vacancies.-** Subject to the provisions of these rules, Appointing Authority shall determine at the commencement of each calendar year the number of vacancies anticipated during the year and the number of persons likely to be recruited by each method.

Provided that such vacancies as remained unfilled for non- availability of suitable candidates or otherwise shall be carried forward from year to year.

Explanation :- In calculating the actual number to be filled by each method on the basis of the percentage prescribed in column 3 of the Schedule, fraction of 0.5 or less shall be ignored and the exceeding 0.5 shall be rounded off to 1, vide Notification No. F. 7(1) D.O.P./A-II/73, dated 16-10-1973.

@ Substituted for :- **Rule 10. Nationality.** A candidate for appointment to the Service must be :-

- A citizen of India, or
- a subject of Sikkim, or
- a subject of Nepal, or
- a subject of Bhutan, or
- a Tibetan refugee who came over to India before the 1st January, 1962 with the intention of permanently settling in India, or
- a person of Indian origin who has migrated from Pakistan, Burma, Ceylon and East African countries of Kenya, Uganda and the United Republic of Tanzania (formerly Tanganyika and Zanzibar) with the intention of permanently settling in India :

Provided that a candidate belonging to categories (c), (d), (e) and (f) shall be a person in whose favour a certificate of eligibility has been given by the Government of India and if he belongs to category (f) the certificate of eligibility will be issued for a period of one year, after which such a candidate will be retained in Service subject to his having acquired Indian citizenship.

A candidate in whose case a certificate of eligibility is necessary may be admitted to an examination or interview conducted by the Commission or other recruiting authority, as the case may be, and he may also provisionally be appointed subject to the necessary certificate being given to him by the Government." vide Notification No. F. 7(4) D.O.P./A-II/76, dated 7-9-1976.

- (a) a citizen of India, or
- (b) a subject of Nepal, or
- (c) a subject of Bhutan, or
- (d) a Tibetan refugee who came over to India before the 1st January, 1962 with the intention of permanently settling in India, or
- (e) a person of Indian origin who has migrated from Pakistan, Burma, Shri Lanka and East African countries of Kenya, Uganda and the United Republic of Tanzania (formerly Tanganyika and Zanzibar + (Zambia, Malabar in Zaire and Ethiopia) with the intention of permanently settling in India:

Provided that a candidate belonging to categories (b), (c), (d) and (e) shall be a person in whose favour a certificate of eligibility has been issued by the Government of India.

A candidate in whose case a certificate of eligibility is necessary may be admitted to an examination or interview conducted by the Commission or other recruiting authority and he may also provisionally be appointed subject to the necessary certificate being given to him by the Government.

@ 10-A % "Conditions of eligibility of persons migrated from other countries to India"- Notwithstanding anything contained in these Rules provisions regarding eligibility for recruitment to the Service with regard to nationality, age-limit and fee or other concessions to a person who may migrate from other countries to India with the intention of permanently settling in India shall be regulated by such orders or instructions as may be issued by the State Government from time to time and the same shall be regulated *mutatis mutandis* according to the instructions issued on the subject by the Government of India.

11. Age.-A candidate for direct recruitment must have attained the age of 20 years and must not have attained the age of £"33" years on the first day of January next following the date of commencement of the examination: Provided that-

(i) if a candidate is entitled in respect of his age to appear at the examination in any year in which no such examination is held, he shall be entitled to appear at the next following examination,

(ii) for the first examination held under provisions of these Rules, the upper age-limit shall be 28 years except in case of a person who is

+ Inserted vide Notification No. F. 7(4) D.O.P./A-II/76, dated 4-6-1977.

@ Added vide Notification No. F. 7(5) D.O.P./A-II/76, dated 20-6-1977.

% Heading of the rule 10 A added vide Notification No. F. 2(4) D.O.P./A-II/79, dated 22-11-1984.

£ Substituted for S"31" vide Notification No. F. 7(2) D.O.P./A-II/84, dated 25-2-85 w.e.f. 28.9.1984.

\$ Substituted for + + "28" vide Notification No. F. 7(2) D.O.P./A-II/84, dated 20-3-90 w.e.f. 25-1-1990.

++ Substituted for "25" vide Notification No. F. 1(25) Appts./A-II/69, dated 3-6-1970.

employed in connection with the affairs of the State and who hold, in a substantive capacity, a permanent post in one of the Covenanted State or had a lien or would have held a lien on such a post had it not been suspended, the upper age-limit shall be 35 years, and

(iii) the upper age-limit for a candidate who is a member of a Scheduled Castes or a Scheduled Tribe shall be five years more than provided in any of the above cases;

* (iv) the upper age-limit for Jagirdars including Jagirdar's sons who did not have any sub-Jagir for their subsistence shall be forty years.

Notes:- (1) This relaxation will remain in force for a period ending \$(1st January, 1964)

% (2) In the case of women candidates the upper age-limit shall be raised by five years;

£ (v) that the upper age-limit for the reservists, namely the defence service personnel transferred to the reserve shall be 50 years.

(vi) that the upper age-limit for the political sufferers shall be 40 years till the 31st December, 1964.

Explanation:- The expression "Political Sufferer" for the purpose of this rule shall have the meaning assigned to it under clause (iii) of rule 2 of the Rajasthan Political Sufferers Aid Rules, 1959, published in Part IV (C) of the Rajasthan Gazette, dated 18th June, 1959.

+ + (vii) that the upper age-limit mentioned above shall be relaxable by a period equal to the service rendered in N.C.C. in the case of Cadet Instructors and if the result age does not exceed the prescribed maximum age-limit by more than three years, they shall be deemed to be within the prescribed age-limit.

+ (viii) that the upper age-limit mentioned above shall be relaxed up to 45 years for the persons repatriated from Burma and Ceylon on or after 1-3-1963 and East African countries of Kenya, Tanganyika, Uganda and Zanzibar with a further relaxation up to 5 years in the case of persons belonging to the Scheduled Castes or the Scheduled Tribes.

* Added vide Notification No. F. 3(9) Appts./D/59, dated 5-8-1959.

\$ Substituted for the words "31st December, 1961" vide Notification No. F. 3(9) Appts./D/59, dated 12-10-1962.

% Added vide Notification No. F. 1(12) /Appts./D/60, dated 16-11-1960.

£ Added vide Notification No. F. 3(9) Appts./D/58, dated 27-8-1962.

Added vide Notification No. F. 1(16) Appts./A-II/62, dated 31-5-1963.

+ + Added vide Notification No. F. 1(10) Appts./A-II/66, dated 11-4-1971 and Corrigendum of even number dated 15-12-1971.

+ Substituted for- "that the upper age limit mentioned above shall be relaxed up to 45 years for the persons repatriated from Burma, Ceylon or after 1-3-1963 and 1-11-1964 and East African countries of Kenya, Tanganyika, Uganda and Zanzibar with a further relaxation up to 5 years in the case of persons belonging to the Scheduled Castes and the Scheduled Tribes." vide Notification No. F. 1(20) Appts./A-II/67, dated 20-9-1975. Effective up to 28-2-1977.

* (ix) that there shall be no age-limit in the case of persons repatriated from East African countries of Kenya, Tanganyika, Uganda and Zanzibar;

% (x) notwithstanding anything contained contrary in these Rules in the case of persons serving in connection with the affairs of the State in substantive capacity, the upper age limit shall be 40 years for direct recruitment to posts filled in by competitive examinations or in case of posts filled in through the Commission by interview. This relaxation shall not apply to urgent temporary appointments.

@(xi) that the upper age-limit mentioned above shall not apply in the case of an ex-prisoner who had served under the Government on a substantive basis on any post before his conviction and was eligible for appointment under the Rules:

@(xii) that in the case of other ex-prisoner the upper age-limit mentioned above shall be relaxed by a period equal to the term of imprisonment served by him provided he was not over-age before his conviction and was eligible for appointment under the Rules.

£ (xiii) that the Released Emergency Commissioned Officers and Short Service Commissioned Officers after release from the Army shall be deemed to within the age-limit even though they have crossed the age-limit when they appear before the Commission had they been eligible as such at the time of their joining the Commission in the Army.

x (xiv) that there shall be no age-limit in case of persons repatriated from Pakistan during the 1971 Indo-Pak War."

%% (xv) "that there shall be no age-limit in the case of widows and divorcee women."

Explanation:- That in the case of widow, she will have to furnish a certificate of death of her husband from the competent Authority and in case of divorcee, she will have to furnish the proof of divorcee.

12. Academic qualification :- A candidate for direct recruitment must hold a degree in Arts, Science, Agriculture or Commerce of a University established by Law in India or of a Foreign University declared by the Government, in consultation with the Commission, to be equivalent of a degree of a University established by Law in India, ** or possess Hindi or Sanskrit qualifications recognised by the) *** (Government in consultation with the Commission as equivalent to the aforesaid degree)

* Added vide Notification No. F. 1(20) Appts.(A-II)/67, dated 13-12-1974.

% Inserted vide Notification No. F. 7(8) D.O.P.(A-II)/74, dated 31-12-1974, effective from date 28-10-1974.

@ Inserted vide Notification No. F. 5(6) D.O.P.(A-II)/74, dated 18-4-1975, effective from 28-8-1961.

£ Inserted vide Notification No. F. 7(2) D.O.P.(A-II)/75, dated 20-9-1975.

x proviso (xiv) Added vide Notification No. F. 15(25) D.O.P./A-II/80, dated 19-2-1980.

%% proviso (xv) added vide Notification No. F. 7(2) D.O.P./A-II/84, dated 18-12-1987.

** Added vide Notification No. F. 3(18) Ac./Intg./57, dated 8-6-1958.

*** Substituted for the words "Commission" vide Notification No. F. 1(5) Appts. (A-II)/63, dated 22-11-1963.

@ **Note :-** Government have decided to recognise the Diploma in Rural Service awarded by the National Council of Rural Higher Education, as equivalent to the first degree of a recognised University for purposes of appointment to Services and posts under the Government for a period of five years only, in the first instance, with effect from 2nd June, 1959.

13. Character :- The Candidate shall produce a certificate of good character from the principal academic officer of the University or College in which he was last educated and two other such certificates written not more than six months prior to the date of application from two responsible persons not connected with his College or University and not related to him.

Note:- (1) A conviction by a Court of Law need not of itself involve the refusal of a certificate of good character. The circumstances of the conviction should be taken into account and if they involve on moral turpitude or association with crimes of violence or with a movement which has its object the overthrow by violent means of Government as by law established, the mere conviction need not be regarded as a disqualification.

@@ (2) Ex-prisoners who by their disciplined life while in prison and by their subsequent good conduct have proved to be completely reformed should not be discriminated against on grounds of the previous conviction for purposes of employment in the service. Those who are convicted of offences not involving moral turpitude shall be deemed to have been completely reformed on the production of a report to that effect from the Superintendent, After-Care Home or if there are no such homes in a particular district, from the Superintendent of Police of that district. Those convicted of offence involving moral turpitude shall be required to produce a certificate from the Superintendent, After-Care Home endorsed by the Inspector General of Prisons to the effect that they are suitable for employment as they have proved to be completely reformed by their disciplined life while in prisons and by their subsequent good conduct in an After-Care Home.

% **14. Physical fitness.-** A candidate for direct recruitment to the Service, must be in good mental or bodily health and free from any mental or physical defect likely to interfere with the efficient performance of his

@ Inserted vide Notification No. F. 3(46) Appts.(D)/59, dated 15-2-1960.

@@ Inserted vide Notification No. F. 1(4) Appts.(A-II)/61, dated 28-6-1961.

% Substituted for "Rule 14. Physical fitness.- a candidate for recruitment to the service must be of sound health, good physique and active habits and free from any organic defect or bodily infirmity likely to interfere with the efficient performance of his duties as a member of the Service, and must produce, if selected for appointment a certificate to that effect from a Medical Authority notified by Government for the purposes" vide Notification No. F. 7(2) D.O.P.(A-II)/74, dated 5-7-1974.

duties as a member of Service and if selected must produce a certificate to that effect from a Medical Authority notified by the Government for the purpose. The Appointing Authority may dispense with production of such certificate in the case of candidate promoted in the regular line of promotion, or who is already serving in connection with the affairs of the State, if he has already been medically examined for the previous appointment and the essential standards of medical examination of the two posts held by him are to be comparable for efficient performance of duties of the new post and his age has not reduced his efficiency for the purpose.

@ 14-A. Employment of irregular or improper means.-A candidate who is or has been declared by Commission/Appointing Authority guilty of impersonation or of his submitting fabricated documents, which have been tampered with or of making statements, which are incorrect or false or of suppressing material information or using or attempting to use unfair means in the examination or interview or otherwise resorting to any other irregular or improper means for obtaining admission to the examination or appearance at any interview, shall, in addition to rendering himself liable to criminal prosecution, be debarred either permanently or for a specified period-

(a) by the Commission/Appointing Authority from admission to any examination or appearance at any interview held by the Commission/Appointing Authority for selection of the candidate; and

(b) by the Government from employment under the Government.

15. Canvassing.- No recommendation for recruitment either written or oral other than that required under the rules shall be taken into consideration. Any attempt on the part of a candidate to enlist support directly or indirectly for his candidature may disqualify him for recruitment.

16. Frequency of examination.- A competitive examination for recruitment to the Service shall be held every year unless the Government in consultation with the Commission, decide not to hold the examination in any particular year.

17. Authority for conducting the examination and syllabus.-(1) The examination shall be conducted by the Commission in accordance with the syllabus prescribed in Schedule:

Provided that the syllabus may be revised by Government from time to time in consultation with the Commission.

(2) Subject to the provision of sub-rule (1) the Commission may in consultation with the Government, hold a combined examination for the Service and for any other service or services.

@ Added vide Notification No. F. 1(22) Appts.(A-II)/63, dated 26-8-1965.

18. Inviting of applications.-(1) Applications for permission to sit at examination shall be invited by the Commission by publishing a notice to that effect in the Rajasthan Gazette or in such other manner as it may deem fit:

% Provided that while selecting candidates for the vacancies so advertised the Commission may, (i) if intimation of additional requirement is sent to the Commission before the selection and (ii) if suitable persons are available, keep on the reserve list more candidates whose number shall not exceed 50% of the advertised vacancies.

@ The names of such candidates may, on requisition, be recommended in the order of merit to the Appointing Authority within six months from the date on which the original list is forwarded to the Appointing Authority.

(2) Subject to the provisions of these Rules, the Commission may issue, along with the notice or in such other manner as it may deem fit, such instructions for the guidance of the candidates as it may deem necessary and may give information on the following points, namely:-

(i) Number of vacancies to be filled by direct recruitment indicating the number of vacancies reserved for candidates of Scheduled Castes and Scheduled Tribes;

(ii) Date of submission of applications for permission to appear at the examination and method of submission;

(iii) Qualifications required for candidates and the methods by which these qualifications shall be established;

(iv) Date and place of examination;

(v) Syllabus of the examination; and

(vi) Fees.

+ 19. Form of application.- The application shall be made in the form approved by the Commission or the Appointing Authority as the case may be, and obtainable from the Secretary of the Commission or from the Office of the Appointing Authority, as the case may be on payment of such fee as the Commission or the Appointing Authority may from time to time, fix:

Inserted vide Notification No. F. 3(12) Appts. (D)/59, dated 22-6-1960.

@ Substituted for the words "The names of such candidates may be recommended on requisition to the Appointing Authority within six months from the date of interviews" vide Notification No. F. 1(27) Appts.(A-II)/69, dated 13-12-1973.

+ Substituted for "Rule 19-Form of application.- The applications shall be made in the form approved by the Commission and obtainable from the Secretary to the Government on payment of (Re. 1/-Rupee one by crossed postal order)" vide Notification No. F. 7(2) D.O.P.(A-II)/73, dated 5-11-1973.

£ Provided that the persons repatriated from Burma and Ceylon on or after 1-3-1963 and from East African Countries of Kenya, Tanganyika, Uganda and Zanzibar shall be exempted from payment of cost of application form prescribed by the Commission or the Appointing Authority, as the case may be, subject to the condition that the Commission or the Appointing Authority, as the case may be, is satisfied that such persons are not in a position to pay such fee.

20. Admission to the examination.-(1) No candidate shall be admitted to the examination unless he holds a certificate of admission granted by the Commission. Before granting such certificate, the Commission shall satisfy itself in each case that the application has been made strictly in accordance with the provisions of these Rules;

Provided that the Commission may at the discretion allow any bonafide mistake made in the filling of the prescribed form or presentation of the application to be rectified or any certificate or certificates not furnished with the application to be furnished in good time before the commencement of the examination.

(2) The decision of the Commission as to the eligibility or otherwise of a candidate for admission to the examination shall be final.

% **21. Examination fee.**-(1) A candidate for direct recruitment to a post in the Service must pay to the Commission such fees as fixed by them.

(2) In case, the examination is being held under rule 17(2) candidate wishing to be considered for any service or services besides the Service shall pay to the Commission such additional fee or fees as the Commission may, after consultation with the Government, prescribe.

(3) The examination fee shall not be refunded nor shall the fee be held in reserve for any other examination but if the candidate is not admitted to the examination by the Commission, the examination fee after a deduction of Rs. 5/- shall be returnable.

(4) In the event of the Government not holding the examination, the examination fee shall be returnable.

£ Substituted for :- "Provided that the persons repatriated from Burma, Ceylon on or after 1-3-1963 and 1-1-1964 and East African Countries of Kenya, Tanganyika, Uganda and Zanzibar shall be exempted from payment of the application fee prescribed by the Commission or the Appointing Authority, as the case may be, subject to the condition that the Commission or the Appointing Authority as the case may be, is satisfied that such persons are not in a position to pay such fee." vide Notification No. F. 1(20) Appts. (A-II)/67, dated 20-9-1975. (Effective up to 28-2-1977).

% Substituted for the words - "Examination fee." (1) a candidate for direct recruitment shall pay to the Commission in such manner as may be indicated by the Commission from time to time, and examination fee of Rs. 30/- and" if he is a member of a Scheduled Caste or a Scheduled Tribe, a fee of Rs. 15/- vide Notification No. F. 1(2) Appts. (D)/60, dated 21-6-1962.

+ Provided that the persons repatriated from Burma and Ceylon on or after 1-3-1963 and from East African Countries of Kenya, Tanganyika, Uganda and Zanzibar shall be exempted from payment of Application fee or "Examination fee" as the case may be, or prescribed by the Commission or the Appointing Authority, as the case may be, subject to the condition that the Commission or the Appointing Authority, as the case may be, is satisfied that such persons are not in a position to pay such fee.

% **22. Personality and viva-voce examination.**-(1) The Commission shall call for interview such only of the candidates as have obtained at least 45% of the total marks in the written test with a minimum of 33% of the total marks in each subject.

(2) In interviewing the candidates marks shall be awarded to each candidate called for interview separately in respect of personality and address. Marks will also be given to candidates for knowledge of Rajasthani dialects and customs £(deleted).

23. Preparation of result by the Commission.- @ (Subject to the provisions contained in rule 24) the Commission shall prepare a list of the candidates in order of the proficiency disclosed by @ (the total number of marks obtained by them both in the written test and the viva-voce examination).

24. Recommendation by the Commission.- The Commission shall recommend for selection only such candidates as have obtained a minimum of 50 per cent marks of the total number of marks both for the written test and the viva-voce examination after arranging the names in order of merit if two or more of such candidates obtain equal marks, the Commission shall arrange them in order of merit on the basis of their general suitability to the Service.

xx The Commission may award grace marks up to 1 in any one or more of the compulsory papers and up to 3 in the aggregate to enable a candidate to qualify at the examination who might otherwise have not qualified in the said examination:

+ Substituted for- "Provided that the persons repatriated from Burma, Ceylon, on or after 1-3-1963 and 1-11-1964 and East African Countries of Kenya, Tanganyika, Uganda and Zanzibar shall be exempted for payment of the application fee prescribed by the Commission or the Appointing Authority, as the case may be, subject to the condition that the Commission or the Appointing Authority, as the case may be, is satisfied that such persons are not in a position to pay such fee." vide Notification No. F. 1(20) Appts. (A- II)/67, dated 20-9-1975. (Effective up to 28-2-1977.)

% Substituted vide Notification No. F. 3(7) Appts. (C)/57, dated the 24th October, 1958.

£ Deleted the words - "and the marks so awarded shall be added to the marks obtained by the candidates in the written test" vide Notification No. F. (5) (21) Appts. (C)/54, dated 10-3-1960.

@ Added & substituted vide Government Notification No. F. 3 (7) Appts. (C)/57, dated 24-10-1958.

XX Added vide Notification No. F. 1(15) Appts. (A-II)/61, dated 19-5-1962.

@ Provided that for the posts which are to be filled through Combined Competitive Examination under the Rajasthan State and Subordinate Service (Direct Recruitment by Combined Competitive Examination) Rules, 1962, the Commission may, on requisition, recommend, in the order of merit, further names in addition to the advertised vacancies against additional vacancies intimated to them by the Government or the Appointing Authority, as the case may be, before the final result of the Combined Competitive Examination is declared by the Commission.

% 24-A. Scrutiny, re-checking and re-totalling of marks.-The Commission may order scrutiny, re-checking and re-totalling of the marks obtained by a candidate on payment of fee of Rs. 5/- by Postal Order only within three months of the announcement of the results but revaluation of the answer paper shall not be re-examined.

% 24-B. Duplicate copy of the Admission Card.-A duplicate copy of the Admission card, if lost, can be obtained on payment of Re. 1/- from the Commission's office.

% 24-C. Duplicate copy of the Marks Sheet.-A duplicate copy of the Marks Sheet, if lost, can be obtained on payment of Paise fifty from the Commission's Office.

@@ 24-D. Disqualification for appointment.- (1) No male candidate who has more than one wife living shall be eligible for appointment to the service unless Government after being satisfied that there are special grounds for doing so, exempt any candidate from the operation of this rule.

(2) No female candidate who is married to a person having already a wife living shall be eligible for appointment to the Service unless Government after being satisfied that there are special grounds for doing so, exempt any female candidate from the operation of this rule.

+ (3) Deleted.

* (4) No married candidate shall be eligible for appointment to the service if he/she had at the time of his/her marriage accepted any dowry.

Explanation:- For the purpose of this rule, 'dowry' has the same meaning as in the Dowry Prohibition Act, 1961 (Central Act 28 of 1961).

@ Added vide Notification No. F. 5(7) D.O.P.(A-II)/76, dated 24-12-1976, (w.e.f. 1-1-1976).

% Added vide Notification No. F. 3(7) Appts. (C)/56, dated 5-3-1957.

@@ Inserted vide Notification No. F. 7(3) D.O.P.(A-II)/76, dated 21-5-1976.

+ Deleted-"sub-rule (3), No candidate male or female who had more than three children shall be eligible for appointment to the Service unless one of the spouses has undergone sterilization or in the case of a female candidate, she is above 45 years of age:

Provided that any married candidate, male or female, who had no child for the last 10 years shall be exempted from the operation of this sub-rule.

Explanation:- (i) For the purpose of this sub-rule a child shall include an adopted child or a step-child; and

(ii) For claiming exemption under the proviso to this sub-rule, the candidate shall have to produce a certificate either from a Registered Medical Practitioner or swear an affidavit to the effect that the age of his or her youngest child is not less than 10 years."

vide Notification No. F. 7(3) D.O.P.(A-II)/76, dated 15-2-1977.

* Inserted vide Notification No. F. 15(9) D.O.P./A-II/74, dated 5-1-1977.

25. Selection by the \$ "Appointing Authority":- Subject to the provisions of rule 8, the \$ "Appointing Authority" shall select the candidates in the same order of merit in which names are arranged in the list prepared by the Commission under rule 24, if it is satisfied after such enquiry as may be considered necessary, that such candidates are otherwise suitable in all respects for appointment to the Service.

PART V- Recruitment by promotion.

26. Qualification.- No person shall be recruited to the Service by promotion unless he has served as a Revenue Inspector for not less than 5 years on the first day of January of the year in which the recruitment is made :

% Provided that if from any source specified in sub-clauses (i), (ii) and (iii) of clause (b) of rule 7, a Revenue Inspector has not completed five years' service as aforesaid, recruitment to the service by promotion shall be made from amongst the other Revenue Inspectors in that source according to their length of service.

27. Criteria for selection.- (1) For purposes of recruitment by promotion, a selection strict on seniority-cum-merit shall be made from among all the persons who are eligible for promotion under the preceding rules, + (on the first day of the month of April of the year of selection).

x (2) Deleted.

@ Explanation :- In case direct recruitment to a post has been made earlier than regular selection for promotion in a particular year such of the persons, who are or were eligible for appointment to that post by both the methods of recruitment and have been appointed by direct recruitment first, shall also be considered for promotion.

%% 27 A. No officer shall be considered for promotion unless he is substantively appointed and confirmed on the next lower post. If no officer substantive in next lower post is eligible for promotion, officers who

\$ Substituted for the word "Board" vide Notification No. F. 2(6) DOP/A-II/82, dated 19-7-1982.

% Proviso to Rule 26-added vide Government Notification No. F. 3(44) Rev./1/69, dated 22-2-1973.

+ Inserted vide Notification No. F. 1(4) D.O.P.(A-II)/73, dated 13-6-1974.

x "Deleted sub-rule (2). In selecting a candidate for promotion regard shall be had to his:-

(i) Previous record of service;

(ii) Integrity;

(iii) Intelligence, tact and energy;

(iv) Technical knowledge; and

(v) Personality and character", vide Notification No. F.1(6) Appts.(D)/60, dated 14-12-1965.

@ Inserted vide Notification No. F. 7(1) Karmik (Ka-II)75, dated 20-9-1975. Effective from the date of publication in the Rajasthan Gazette.

%% Inserted vide Notification No. F. 7 (1) D.O.P. (A-II)/74, dated 5-7-1974.

have been appointed on such post on officiating basis after selection in accordance with one of the methods of recruitment or under any Service Rules promulgated under proviso to Article 309 of the Constitution of India, may be considered for promotion on officiating basis only in the order of seniority in which they would have been had they been substantive on the said lower post.

28. Procedure for selection- + (1) As soon as it is decided that a certain number of vacancies of Naib Tehsildars shall be filled by promotion of the Revenue Inspectors :-

(a) the Board of Revenue shall prepare a correct and complete list of Inspectors of Land Records in order of seniority who are eligible for promotion to the post of Naib Tehsildar under the provisions of these Rules; and

(b) the Settlement Commissioner and the Colonisation Commissioner shall prepare a correct and complete list of Settlement (including Consolidation) Inspectors and Colonisation Inspectors respectively in order of seniority who are eligible for promotion to the post of Naib Tehsildar under the provisions of these Rules and send the same to the Registrar, Board of Revenue :

Provided that if the respective seniority lists of the various categories of Revenue Inspectors have not been finalised, the list of eligible persons shall be prepared under this sub-rule in accordance with the date from which a person is working in a substantive capacity on the post of Revenue Inspector in his category.

+ Substituted for the existing sub-rule (1).- (i) As soon as it is decided that a certain number of vacancies of Naib Tehsildars will be filled by promotion, the Board shall call upon all the District Officers to submit their recommendations in this connection to the Board by an appointed date in the manner hereinafter provided.

(ii) Each District Officer shall on receipt of orders under the preceding sub-rule (1) prepare in Form 'A' appended to these Rules, a note of service of every Revenue Inspector who is employed under him and is eligible for promotion under the provisions of these Rules. The District Officer shall record his remarks with regard to the suitability of each officer and also prepare a list in order of merit, of the officers whom he considers suitable for promotion and then submit the notes and the list to the Board of Revenue:

Provided that each District Officer of the Settlement Department shall submit the notes and the list to the Settlement Commissioner along with the Personal files of those candidates whom he considers suitable for promotion. The Settlement Commissioner shall add his own remarks in the notes of service with regard to suitability for promotion against each officer recommended by the District Officers.

He shall also prepare the note of service in Form 'A' of the officers who are eligible for promotion under these Rules and are for the time being serving under some other department and of such other officers who, though not recommended by the District Officers concerned, are considered by him to be suitable for promotion. He shall then prepare a list showing the order of merit of those officers whom he considers suitable for promotion and shall forward the notes of service and such list to the Board along with the personal files of the candidates mentioned therein. He shall also forward to the Board the list received from the District Officers, vide Notification No.F. 3(44) Rev. I/69, dated 22-2-1973.

@ (2) The Board of Revenue shall cause the confidential reports of each candidate included in the lists referred to in sub-rule (1) to be placed with his personal file and will send the list along with the service record and character rolls of each candidate to the Committee specified in sub-rule (4).

** (3) Deleted.

% (4) Omitted.

£ (3) In the case of a Revenue Inspector eligible for promotion under the provisions of these Rules who has been transferred from the administrative control of one of the aforesaid recommending authorities to the administrative control of another recommending authority within six months of the date of making of recommendations to the Board, inclusion of a name in the list shall be the duty of the officer under whom such eligible person had been working on *first day of April of the year in which lists have to be submitted to the Board.

%% (4) The Board shall cause the confidential reports of each candidate recommended by any of the aforesaid recommending authorities to be placed with his personal file.

@ Substituted for the existing sub-rule (2) vide Notification No.F. 3(44) Rev.I/69, dated 22-2-1974.

** "Deleted sub-rule-(3) On receipt of the recommendation of the District Officers the Commissioner shall add his own remarks in the notes of service with regard to suitability for promotion against each officer recommended by the District Officers. He shall also prepare the note of service in Form A of the officers who are eligible for promotion under these Rules and are for the time being serving under some other department in his division and of such other officer who, though not recommended by the District Officers concerned, are considered by him to be suitable for promotion. He shall then prepare a list showing the order of merit of those officers whom he considers suitable for promotion and shall forward the notes of service and the list to the Board along with the personal files of the candidates mentioned in the list. He shall also forward to the Board the list received from the District Officers." vide Notification No.F. 3(27) Apptt./c/56, dated 2-8-1961.

% Omitted sub-rule (4)-"The Board shall prepare in Form "A" a note of service of all the Revenue Inspectors who are eligible for promotion under these Rules and who are serving directly under the Board or are on deputation and shall enter its remarks with regard to the suitability of each officer for promotion. A list of the candidates considered suitable for promotion shall also be prepared." vide Notification No.F.3(44) Rev./I/69, dated 22-2-1973.

£ Previous sub-rule (5), renumbered as sub-rule (3) and after renumbering substituted for- "(3) In the case of a Revenue Inspector eligible for promotion under the provisions of these Rules, who has been transferred from the administrative control of one of the aforesaid recommending authorities to the administrative control of another recommending authority within six months of the date prescribed for the making of recommendations to the Board, either of the two authorities may consider his claims after ascertaining from the other that he is not being recommended by that other authority." vide Notification No. F. 3 (44) Rev./ Gr.-I/69, dated 22-2-1973.

* Substituted for "first day of January" vide Notification No. F. 2(6) D.O.P./A-II/82 dt. 19-7-1982.

%% Sub-rule (6), (7), (8), (9) and (10) re-numbered as sub-rules (4), (5), (6), (7) and (8) vide Notification No. F. 3 (44) Rev.I/69, dated 22-2-1973.

\$ (5) Selection for purpose of promotion to the post of Naib Tehsildar shall be made by a Committee consisting of:-

- | | |
|--|-------------------|
| (1) the Chairman, Board of Revenue or a Member, thereof nominated by him | Chairman. |
| (2) the Secretary to the Government in the Revenue Department or his representative not below the rank of Deputy Secretary | Member. |
| (3) One Member of the Board of Revenue nominated by the Government | Member. |
| (4) the Settlement Commissioner | Member. |
| (5) The Colonisation Commissioner | Member. |
| (6) the Registrar, Board of Revenue | Member-Secretary. |

+ "Provided that in case any Member or Member-Secretary, as the case may be, constituting the Committee has not been appointed to the post concerned, the officer holding charge of the post for the time being shall be the Member or Member-Secretary, as the case may be, of the Committee."

* (6) "Deleted"

* (7) "Deleted"

* (8) "Deleted"

\$ Sub rule (5) substituted for :-

% (5) A Committee consisting of the Chairman of the Board, the Secretary to the Government in Revenue Department and one or more members of the Board and or the Settlement Commissioner nominated by the Government, with the Secretary to the Board as non-member Secretary of the Committee (hereinafter called the Selection Committee), shall consider the cases of all candidates, recommended by the various recommending authorities, interview such of them as it considers necessary, and shall select number of candidates equal to the number of vacancies of Naib Tehsildars likely to be filled by promotion. The Selection Committee shall also select from the remaining candidates a number which shall not be less than half, not more than the total number of candidates selected for the first list and shall arrange their names in order of preference in supplementary list.

vide Notification No. F. 2(6) DOP/A-II/82, dated 19-7-1982.

+ Proviso Added vide Notification No. F. 7(5) DOP/A-II/78 dated 21-12-1978 w.e.f. 7th March, 1978.

* Deleted :- % (6) The two lists prepared by the Selection Committee shall be forwarded by the Board to the Commission along with the confidential reports: the personal files and relevant extracts from the record of service prepared in Form 'A' by the various recommending authorities of all the candidates named in the aforesaid two lists, and the Commission shall be requested to advise on their suitability for promotion to the Service. If the Commission is of opinion that any candidate mentioned in the first list is not suitable for promotion, it shall consider the names in the supplementary list in the order in which they are placed in that list and shall advise on the suitability of so many of the candidates in the supplementary list as may be necessary to replace the candidates not approved in the first list.

% (7) The names of the candidates whom the Commission considers to be suitable shall be intimated to the Board.

% (8) The Board shall draw up a list of candidates recommended by Commission (hereinafter called the listed Naib Tehsildar candidates) in order of their seniority as Revenue Inspectors."

vide Notification No. F. 2(6) DOP/A-II/82 dated 19-7-82.

& (11) Omitted.

@ "28A. Revised criteria, eligibility and procedure for promotion to Junior, Senior and other posts encadred in the Service.-(1) As soon as the Appointing Authority determines the number of vacancies under rule regarding determination of vacancies of these Rules and decides that a certain number of posts are required to be filled in by promotion, it shall, subject to provisions of sub-rule (9), prepare a correct and complete list of the senior-most persons who are eligible and qualified under these Rules for promotion on the basis of seniority cum-merit or on the basis of merit to the class of posts concerned.

& Omitted sub-rule-(11) If the seniority list of Revenue Inspectors has not been finalised till then, the order of seniority shall be the order of preference, based on merit." vide Notification No. F. 3(44) Rev. I/69, dated 22-2-1973.

@ Substituted for :- 28-A Revised Criteria, Eligibility and Procedure for Promotion to Junior, Senior and other posts encadred in the Service.-(1) Selection for promotion in the regular line of promotion from the post not included in the Service to the lowest post or category of post in the Service shall be made strictly on the basis of merit.

(2) Subject to the provisions of sub-rule (4), selection for promotion from the lowest post or category of post in the Service to the next higher post or category of post in the Service and for all posts up to Scale No. 11, sanctioned under the Rajasthan Civil Services (New Pay Scales) Rules, 1969 or equivalent scales as may be declared by the Government from time to time, shall be made solely on the basis of seniority-cum-merit from amongst the persons who have passed the qualifying examination, if any, prescribed under these Rules, and have put in at least five years' service, unless a different period is prescribed elsewhere in these Rules, on the first day of the month of April of the year of selection on the post or category of post from which selection is to be made:

Provided that in the event of non-availability of the persons with the requisite period of Service of five years, the Committee may consider the persons having less than the prescribed period of service, if they fulfil the qualifications and other conditions for promotion prescribed elsewhere in these Rules, and are found otherwise suitable for promotion on the basis of seniority-cum-merit.

Provided further that in respect of posts included in the State Services in which the methods of recruitment to the lowest post provides for appointment by promotion, and where such posts are required to be filled on the basis of seniority-cum-merit under this sub-rule the Committee may select for promotion such persons of outstanding merit available within the zone of consideration, who may not be selected on the basis of seniority-cum-merit, to the extent of one-fourth of the number of vacancies to be filled in by promotion and if the number of vacancies exceeds one but is less than four, the Committee may select one person on the basis of merit alone and if the vacancies are more than four and the calculation of the number of vacancies to be filled by merit alone according to the aforesaid basis results in a fraction, the Committee may select one more person against a fraction of half or more. On being so selected, for the purpose of determination of seniority, such persons shall be deemed to have been selected on the basis of seniority-cum-merit.

(3) Selection for promotion to all other higher posts or higher categories of posts in the service shall be made on the basis of merit alone.

(4) Selection for promotion to the highest post or highest category of post in the Service shall always be made on the basis of merit alone.

(5) The persons having been selected and appointed by promotion to a post or category of post on the basis of merit, shall be eligible for promotion to the next higher post

or category of post, which is to be filled in by merit, only when they have put in after regular selection at least five years' service, unless a higher period of service is prescribed elsewhere in these Rules, on the first day on the month of April of the year of selection on the post or category of post from which selection is to be made :

Provided that the condition of five years' service shall not be applicable to a person, if any Person junior to him is eligible for consideration for promotion on the basis of merit :

Provided further that in the event of non-availability of persons, equal to the number of vacancies to be filled in, eligible for promotion in the category of posts next lower from which promotion is made, the Committee may consider the persons having less than five years service if they are found otherwise suitable for promotion on the basis of merit alone.

Explanation.- If any doubt arises about the categorisation of the post as the lowest, next higher or highest post in the Service, the matter shall be referred to the Government in the Department of Personnel and Administrative Reforms whose decision thereon shall be final.

(6) The zone of eligibility for promotion shall be five times the number of vacancies to be filled in on the basis of seniority-cum-merit or merit as the case may be :

Provided that in case of non-availability of sufficient number of suitable persons for selection on the basis of merit, the Committee may at its discretion consider persons of outstanding merit outside the zone of eligibility but falling within six times the number of vacancies to be filled in on the basis of merit.

(7) Except as otherwise expressly provided in this rule, the conditions of eligibility for promotion, constitution of the Committee and procedure for selection shall be the same as prescribed elsewhere in these Rules.

(8) The Committee shall consider the cases of all the senior most persons who are eligible and qualified for promotion to the class of post concerned under these Rules, interviewing such of them as it may deem necessary and shall prepare a list containing names of the suitable persons equal to the number of existing vacancies and the vacancies anticipated to occur during the next twelve months after the determination of vacancies. The Committee shall also prepare a separate list containing names of persons equal to 50% of the persons selected in the aforesaid list or select one more person if the number of vacancies is one only, who may be considered suitable to fill temporary or permanent vacancies, which may occur till the next meeting of the Committee, on a temporary or officiating basis and the list so prepared shall be reviewed and revised, every year and shall remain in force until it is so reviewed or revised. The lists so prepared on the basis of merit shall be arranged in order of preference and the list prepared on the basis of seniority-cum-merit shall be arranged in order of seniority on the category of post from which selection has been made. Such lists shall be sent to the concerned Appointing Authority together with the Annual Confidential Rolls and Personal Files of all the candidates included in them as also of those not selected, if any.

Explanation :- The list of preference shall classify the officers in order as 'outstanding', 'very good' and 'good' on the basis of merit. In each class the officers shall maintain their inter-se seniority of the next below grade.

(9) Where consultation with the Commission is necessary, the lists prepared by the Committee shall be forwarded to the Commission by the Appointing Authority along with the Personal Files and Annual Confidential Rolls of all the persons whose names have been considered by the Committee.

(10) The Commission shall consider the lists prepared by the Committee along with other relevant documents received from the Appointing Authority, and unless any change is considered necessary, shall approve the lists. In case the Commission consider it necessary to make any change in the list received from the Appointing Authority, it shall inform the Appointing Authority of the changes proposed by it. After taking into account the comments of the Commission, if any, the Appointing Authority may approve the lists finally with such modifications, as may, in its opinion, be just and proper and when the Appointing Authority is an authority subordinate to the Government, the list approved by the Commission should be disturbed only with the approval of the Government.

+ "(2) The persons enumerated in Column 5 of Schedule I shall be eligible for promotion to the posts specified against them in Column 2 thereof to the extent indicated in Column 3 subject to their possessing minimum qualifications and experience on the first day of the month of April of the year of selection as specified in Column 6."

+ + "Provided that for first promotion in the Service if number of persons substantively appointed and confirmed on the lowest post, equal to the number of vacancies, are not available then persons who have been appointed to the lowest post in the Service after selection in accordance with one of the methods of recruitment prescribed under these Rules, shall also be eligible if they fulfil other conditions of eligibility."

\$ "(3) No person shall be considered for first promotion in the Service unless he is substantively appointed and confirmed on the lowest post in the Service. After first promotion in the Service, for subsequent promotions to higher posts in the Service, a person shall be eligible if he has been appointed to such post from which promotion is to be made after selection in accordance with one of the methods of recruitment under any Service Rules promulgated under proviso to Article 309 of the Constitution of India."

(11) Appointment shall be made by the Appointing Authority taking persons out of the lists finally approved under the preceding sub-rule (10) in the order in which they have been placed in the list, till such lists are exhausted or reviewed and revised, as the case may be.

(11-A) Government may issue instructions for provisionally dealing with promotions, appointments or other ancillary matters in an equitable and fair manner of persons or who may be under suspension, or against whom departmental proceeding is under progress at the time promotions are considered to a post to which they are eligible or would have been eligible but for such suspension or pendency of such enquiry or proceeding.

(12) The provisions of this rule shall have effect notwithstanding anything to the contrary contained in any provision of these Rules.

vide Notification No. F. 7 (10) D.O.P./A-II/77, dated 7-3-1978. Effective from the date of publication in the Rajasthan Rajpatra.

+ Sub-rule (2) substituted for :-

"(2) The persons enumerated in column 5 or the relevant column regarding "Post from which promotion is to be made", as the case may be, of the relevant Schedule shall be eligible for promotion to posts specified against them in column 2 thereof to the extent indicated in column 3 subject to their possessing minimum qualifications and experience on the first day of the month of April of the year of selection as specified in column 6 or in the relevant column regarding "minimum qualification and experience for promotion", as the case may be."

vide Notification No. F. 2(6) DOP/A-II/82 dated 19-7-82

+ + Proviso added vide Notification No. F. 7 (8) DOP/A-II/78, dated 13-5-1978.

\$ Sub-rule (3) substituted, for :- "(3) No person shall be considered for promotion unless he is substantively appointed and confirmed. If no person substantive in the next lower post is eligible for promotion, persons who have been appointed on such posts on officiating basis after selection in accordance with one of the methods of recruitment or under any Service Rules promulgated under proviso to Article 309 of the Constitution of India, may be considered for promotion on officiating basis only in the order of seniority in which they would have had they been substantive on the said lower post."

vide Notification No. F. 7 (8) DOP/A-II/78, dated 20-7-1979.

Explanation :- In case direct recruitment to a post has been made earlier than regular selection by promotion in a particular year, such of the persons who are or were eligible for appointment to that post by both the methods of recruitment and have been appointed by direct recruitment first, shall also be considered for promotion.

(4) Selection for promotion in the regular line of promotion from the post/posts not included in Service to the lowest post or category of post in the Service shall be made strictly on the basis of merit and on the basis of seniority-cum-merit in the proportion of 50:50.

Provided that if the Committee is satisfied that suitable persons are not available for selection by promotion strictly on the basis of merit in a particular year, selection by promotion on the basis of seniority-cum-merit may be made in the same manner as specified in these Rules.

(5) Subject to the provisions of sub-rule (7), selection for promotion from the lowest post or category of post in the State Service to the next higher post or category of post in the State Service and for all posts in the Subordinate Service and in the Ministerial Services shall be made strictly on the basis of seniority-cum-merit from amongst the persons who have passed the qualifying examination, if any, prescribed under these Rules, and have put in at least five years' service, unless a different period is prescribed elsewhere in these Rules, on the first day of the month of April of the year of selection on the post or category of post from which selection is to be made :

Provided that in the event of non-availability of the persons with the requisite period of Service of five years, the Committee may consider the persons having less than the prescribed period of service, if they fulfil the qualifications and other conditions for promotion prescribed elsewhere in these Rules, and are found otherwise suitable for promotion on the basis of seniority-cum-merit.

(6) Selection for promotion to all other higher posts or higher categories of posts in the State Service shall be made on the basis of merit and on the basis on seniority-cum-merit in the proportion of 50:50.

Provided that if the Committee is satisfied that suitable persons are not available for selection by promotion strictly on the basis of merit in a particular year, selection by promotion on the basis of seniority-cum-merit may be made in the same manner as specified in these Rules.

(7) Selection for promotion to the highest posts or highest categories of posts in the State Service shall always be made on the basis of merit alone.

(8) @ Deleted.

@ Deleted :- (8) The persons having been selected and appointed by promotion to a post or category of post on the basis of merit, shall be eligible for promotion to the next higher post or category of post, which is to be filled in by merit, only when they have put in after regular selection, at least five years' service, unless a higher period of service is prescribed elsewhere in these Rules, on the first day of the month of April of the year of selection on the post or category of post from which selection is to be made ;

Explanation :- If any doubt arises about the categorisation of the post as the lowest, next higher or highest post in the Service, the matter shall be referred to the Government in the Department of Personnel and Administrative Reforms whose decision thereon shall be final.

+ (9) "The Zone of consideration of persons eligible for promotion shall be as under :-

| (i) Number of Vacancies | Number of eligible persons to be considered. |
|---------------------------------|--|
| (a) for one vacancy | Five eligible persons. |
| (b) for two vacancies | Eight eligible persons. |
| (c) for three vacancies | Ten eligible persons. |
| (d) for four or more vacancies. | Three times the number of vacancies. |

(ii) Where, the number of eligible persons for promotion to higher post is less than the number specified above, all the persons so eligible shall be considered.

Provided that the condition of five years' Service shall not be applicable to a person if any person junior to him is eligible for consideration for promotion on the basis of merit :

Provided further that in the event of non-availability of persons, equal to the number of vacancies to be filled in, eligible for promotion in the category of posts next lower from which promotion is made, the Committee may consider the persons having less than five years' service if they are found otherwise suitable for promotion on the basis of merit alone.

vide Notification No.F. 7(6) DOP/A-II/75, dated 15-7-1992.

+ Sub-rule (9) of Rule 28 A. substituted for :-

(9) The zone of consideration of persons eligible for promotion shall be as under :-

\$ (i) "The zone of eligibility for promotion shall be five times the number of vacancies to be filled in on the basis of seniority- cum-merit or merit or by both, as the case may be."

(ii) For the highest post in a service :

(a) if promotion is from one category of post eligible person upto five in number shall be considered for promotion:

(b) if promotion is from different categories of posts in the same pay scale, eligible persons upto two in number from each category of posts in the same pay scale shall be considered for promotion:

(c) if promotion is from different categories of posts carrying different pay scales, eligible persons in the higher pay scale shall be considered for promotion first and if no suitable person is available for promotion on the basis of merit in the higher pay scale then only the eligible persons of other categories of posts in lower pay scales shall be considered for promotion and so on so forth. The zone of consideration for eligibility in this case shall be limited to five senior-most eligible persons in all.

vide Notification No. F. 7 (1) DOP/A-II/81, dated 6-7-1983 w.e.f. 1-4-1984

\$ Clause (i) of sub-rule (9) of rule 28A. subdt. for :-

| (i) Number of Vacancies. | Number of eligible persons to be considered. |
|--------------------------|---|
| (a) 1 to 5 vacancies - | 4 times of the number of vacancies. |
| (b) 6 to 10 vacancies - | 3 times, but at least 20 eligible persons to be considered. |
| (c) Above 10 vacancies - | 2 times, but atleast 30 eligible persons to be considered. |

vide Notification No. F. 7 (1) DOP/A-II/81, dated 29-1-81.

(iii) Where, adequate number of the candidates belonging to the Scheduled Castes or the Scheduled Tribes, as the case may be, are not available within the zone of consideration specified above, the zone of consideration may be extended to five times the number of vacancies and the candidates belonging to the Scheduled Castes or the Scheduled Tribes, as the case may be (and not any other) coming within the extended zone of consideration shall also be considered against the vacancies reserved for them.

(iv) For the highest post in a State Service :-

(a) if promotion is from one category of post, eligible persons upto five in number shall be considered for promotion;

(b) if promotion is from different categories of the post in the same pay scale, eligible persons up to two in number from each category of posts in the same pay scale shall be considered for promotion;

(c) if promotion is from different categories of posts carrying different pay scales, eligible persons in the higher pay scale shall be considered for promotion first and if no suitable person is available for promotion on the basis of merit in the higher pay scale then only the eligible persons of other categories of posts in lower pay scales shall be considered for promotion and so on and so forth. The zone of consideration for eligibility in this case shall be limited to five senior most eligible persons in all."

(10) Except as otherwise expressly provided in this rule, the conditions of eligibility for promotion, constitution of the Committee and procedure for selection shall be the same as prescribed elsewhere in these Rules.

+ "(11) (a) The Committee shall consider the cases of all the senior

+ Sub-rule (11) subtd for :-

"(11) The Committee shall consider the cases of all the senior most persons who are eligible and qualified for promotion to the class of posts concerned under these Rules % "interviewing such of them as they may deem necessary" and shall prepare a list containing names of the suitable persons equal to the number of existing vacancies and the vacancies anticipated to occur during the next twelve months after the determination of vacancies. The Committee shall also prepare a separate list containing the names of persons equal to 50% of the persons selected in the aforesaid list or select one more person if the number of vacancies is one only, who may be considered suitable to fill temporary or permanent vacancies, which may occur till the next meeting of the Committee, on a temporary or officiating basis and the list so prepared shall be reviewed and revised every year and shall remain in force until it is so reviewed and revised. The lists so prepared on the basis of merit and on the basis of seniority- cum-merit shall be arranged in the order of seniority on the category of post from which selection is to be made. Such lists shall be sent to the concerned Appointing Authority together with the Annual Confidential Rolls and Personal Files of all the candidates included in them as also those not selected, if any.

Explanation :- For the purpose of selection on the basis of merit, the list of officers graded as 'Outstanding' and 'Very Good' shall be classified in the first category in the order of seniority, the officers graded as 'Good' shall be classified in the second category in the

most persons who are eligible and qualified for promotion to the class of posts concerned under these Rules and shall prepare a list containing names of the persons found suitable on the basis of seniority-cum-merit and/ or on the basis of merit, as the case may be, as per the criteria for promotion laid down in these Rules, equal to the number of vacancies determined under rule relating to "Determination of vacancies", of these Rules. The list so prepared on the basis of seniority-cum-merit and/or on the basis of merit, as the case may be, shall be arranged in the order of seniority on the category of posts from which selection is made.

(b) The Committee shall also prepare a separate list on the basis of seniority-cum-merit and/or on the basis of merit, as the case may be, as per the criteria for promotion laid down in the rules, containing names of persons equal to the number of persons selected in the list prepared under (a) above to fill temporary or permanent vacancies, which may occur subsequently. The list so prepared on the basis of seniority-cum-merit and/or on the basis of merit shall be arranged in the order of the seniority in the category of posts from which selection shall be made. Such a list shall be reviewed and revised by the Departmental Promotion Committee that meets in the subsequent year and that such list shall remain in force till the end of the last day of the next year or till the Departmental Promotion Committee meets, whichever is earlier.

(c) such lists shall be sent to the Appointing Authority together with Annual Confidential Reports/Annual Performance Appraisal Reports and other Service Record of all the candidates included in the lists as also of those not selected, if any."

+ "(11-A) If in any subsequent year, after promulgation of these

order of seniority and the officers graded as 'Average' and 'Not-Selected' shall be classified in the third category. The officers graded and classified in the second category list shall be placed below the officers graded and classified in the first category list is exhausted otherwise they shall not be appointed to the Service by promotion. The officers graded and classified in the third category list shall not be considered for appointment by promotion.

vide Notification No. F. 7 (2) DOP/A-II/81, dated 19-2-1982

% Inserted vide Notification No. F. 11 (1) DOP/A-II/77, dated 20-3-80.

+ Sub rule (11-A) subtd. for :-

f "(11-A) If in any subsequent year, after promulgation of these Rules, vacancies relating to any earlier year are determined under sub-rule (3) of rule mentioned in column 3 of the Schedule which are required to be filled by promotion, the Departmental Promotion Committee shall consider the cases of all such persons who would have been eligible in the year to which the vacancies relate, irrespective of the year in which the meeting of the Departmental Promotion Committee is held and such promotions shall be governed by the rules in force at the time, the meeting of the Departmental Promotion Committee is held. The person who has been so promoted shall not be entitled to claim any arrears of pay or re-fixation of his pay or to count his service/experience for promotion to higher post for any period during which he has not actually performed the duties of the post to which he has been promoted." vide Notification No. F. 5 (3) DOP/A-II/77, dated 18-8-1982.

% Added vide Notification No. F. 5 (3) DOP/A-II/71, dated 6-10-1979.

Rules, vacancies relating to any earlier year are determined under sub-rule (2) of rule relating to determination of vacancies which were required to be filled by promotion, the Departmental Promotion Committee shall consider the cases of all such persons who would have been eligible in the year to which the vacancies relate irrespective of the year in which the meeting of the Departmental Promotion Committee is held and such promotions shall be governed by the criteria and procedure for promotion as was applicable in the particular year to which the vacancies relate, and the service/experience of an incumbent who has been so promoted, for promotion to higher post for any period during which he has not actually performed the duties of the post to which he would have been promoted, shall be counted. The pay of a person who has been so promoted shall be re-fixed at the pay which he would have derived at the time of his promotion but no arrears of pay shall be allowed to him."

\$ "(11-B) The Government or the Appointing Authority may order for the review of the proceedings of the D.P.C. held earlier on account of some mistake or error apparent on the face of record, or on account of a factual error substantially affecting the decision of the D.P.C. or for any other sufficient reasons e.g. change in seniority, wrong determination of vacancies, judgement/direction of any Court or Tribunal, or where adverse entries in the confidential reports of an individual are expunged or toned down or a punishment inflicted on him is set aside or reduced. The concurrence of the Department of Personnel and the Commission (Where Commission is associated) shall always be obtained before holding the meeting of the review D.P.C."

(12) Where consultation with the Commission is necessary, the lists prepared by the Committee shall be forwarded to the Commission by the Appointing Authority alongwith the Personal Files and Annual Confidential Rolls of all the persons whose names have been considered by the Committee.

(13) The Commission shall consider the lists prepared by the Committee alongwith other relevant documents received from the Appointing Authority and, unless any change is considered necessary, shall approve the lists. In case the Commission consider it necessary to make any change in the lists received from the Appointing Authority, it shall inform the Appointing Authority of the changes proposed by it. After taking into account the comments of the Commission, if any, the Appointing Authority may approve the lists finally with such modifications, as may in its opinion, be just and proper and when the Appointing

Authority is an authority subordinate to the Government, the lists approved by the Commission shall be disturbed only with the approval of the Government.

(14) Appointments shall be made by the Appointing Authority taking persons out of the lists finally approved under the preceding sub-rule (13) in the order in which they have been placed in the lists, till such lists are exhausted or reviewed and revised, as the case may be.

(15) The Government may issue instructions for provisionally dealing with promotions, appointments or other ancillary matters in an equitable and fair manner of persons who may be under suspension, or against whom departmental proceeding is under progress, at the time promotions are considered to a post to which they are eligible or would have been eligible but for such suspension or pendency of such enquiry or proceedings.

(16) The provisions of this rule shall have effect notwithstanding anything to the contrary contained in any provision of these Rules.

+ 28 AA. " Restriction on promotion of persons foregoing promotion :- In case a person, on his appointment by promotion to the next higher post either on the basis of urgent temporary appointment or on regular basis on the recommendations of the Departmental Promotion Committee, forgoes such an appointment, he shall be considered again for appointment by promotion only after a period of one year (both on the basis of urgent temporary appointment or on regular basis, on the recommendations of the Departmental Promotion Committee)".

+ + 28B-Notwithstanding anything contained in these Rules, a person belonging to the Scheduled Caste or the Scheduled Tribe promoted to higher post in the Service may be posted by the Appointing Authority in a District or Zone or Range or Division, other than his Home District or Zone or Range or Division.

Provided that:-

(i) for purpose of promotion to higher post, for the persons belonging to Scheduled Caste/Scheduled Tribe, subject to provisions contained in rule relating to 'Seniority', the inter-se-seniority on lower post shall be determined at State Level;

(ii) in case a person belonging to Scheduled Caste/Scheduled Tribe is promoted on higher post and posted by the Appointing Authority against a vacancy available in District or Zone or Range or Division, other than the Home District or Zone or Range or Division, he shall be eligible for

transfer to his Home District or Zone or Range or Division, only when he has served for a period of not less than five years in the District or Zone or Range or Division, in which he has been posted on promotion to higher post;

(iii) in case a person belonging to Scheduled Caste/Scheduled Tribes, does not want his promotion in another District or Zone or Range or Division, in that event a chance shall be extended for promotion to higher post by the Appointing Authority to the next junior persons;

(iv) in case if in a District or Zone or Range or Division, the persons belonging to the Scheduled Castes/Scheduled Tribes, are not available for promotion to higher post against reserved vacancies, in that event such reserved vacancies shall be filled in from amongst the persons belonging to the Scheduled Castes or the Scheduled Tribes, available in another District or Zone or Range or Division."

PART VI-

Procedure for promotion to the Cadre of Tehsildars.

29. Sources of promotion to the post of Tehsildars and reservation.- (1) Promotion to the post of Tehsildar in the Service shall be made from the following sources:-

- (a) by promotion of Naib-Tehsildar,
- (b) by selection from amongst Superintendents, Grade I of the Board of Revenue, Collectorates, Colonisation Department and Settlement Department who have served in their respective cadres for at least five years and are holding the post substantively on the first day of January of the year in which the selection is made.
- (c) by selection from amongst Sadar Kanungos and Sadar Munsarims of Revenue, Colonisation and Settlement Department who have served in their respective cadres for at least five years and are holding the posts substantively on the first day of January of the year in which the selection is made, and
- (d) by screening once only hereafter by the Committee referred to in sub-rule (6) of rule 29-A all persons who are substantively holding the

29. Criteria and Procedure for selection.- (1) The provisions of rule 27 (2) and sub-rules (1) to (7) of rule 28 shall apply to the selection of Naib-Tehsildars for promotion to the posts of Tehsildars as they apply to the selection of Revenue Inspectors for promotion to the posts of Naib-Tehsildars.

(2) The final selection shall be made by the Government and a list of candidates approved for promotion (hereinafter called the listed Tehsildar candidates) shall be prepared in order of their seniority as Naib-Tehsildars and shall be sent to the Board." vide Notification No. F. 3(44) Rev. 1/69, dated 22-3-1973.

post of Sub-Registrar, Registration and Stamps on the date these were en-cadred in the Service. Those officers who are found suitable by the said Committee shall be appointed to the Service on the post of Tehsildar straight away after consultation with the Commission.

(2) The extent of reservation of posts for sources referred to in sub-clauses (b) and (c) of sub-rule (1) in the cadre of Tehsildars shall be as follows:-

(a) posts equal to 25% of the sanctioned strength of posts of Superintendent, Grade I of the Board of Revenue, Collectorate, Colonisation Department and Settlement Department shall be reserved for them,

(b) posts equal to 25% of the sanctioned strength of the posts of Sadar Kanungos and Sadar Munsarims of Revenue, Colonisation and Settlement Departments shall be reserved for them.

(3) Reservation under sub-rule (2) shall be calculated on the basis of the sanctioned strength of the relevant cadre as on first day of January of the year in which the selection is made and the adjustment of fractions shall be made over a period of five years.

(4) In filling the vacancies in the cadre of Tehsildar and Settlement Tehsildars in the Service by promotion from the sources referred to in clauses (a), (b) and (c) of sub-rule (1), the following order of promotion shall be followed:-

first vacancy amongst Superintendent, Grade I, second vacancy from amongst Sadar Kanungos and Sadar Munsarims; and
third vacancy from amongst Naib-Tehsildars, and so on;

Provided that the vacancies from amongst sources specified in clause (b) or clause (c) of sub-rule (1) shall not be filled beyond the extent of reservation made under sub-rule (2).

@ 29. A. Criteria and procedure for promotion.- (1) Subject to the provisions contained in this rule, promotion to the post of Tehsildar and Settlement Tehsildar shall be made in accordance with the criteria laid down in rule 28-A.

(2) As soon as it is decided by the State Government to fill certain vacancies by promotion in the cadre of Tehsildars and Settlement Tehsildars, it shall require the Board of Revenue, Settlement Commissioner and the Colonisation Commissioner to prepare separate lists in order of seniority of eligible Naib-Tehsildars, Superintendents, Grade I, Sadar Kanungos and Sadar Munsarims respectively and to forward the same to the State Government together with their confidential reports, personal files and a statement of service particulars in Form 'B' in respect of each of them included in the respective lists.

@ Inserted new rule 29 A vide Notification No. F. 3(44) Rev. 1/69, dated 22-2-1973.

(3) On receipt of the lists referred to in sub-rule (2), the State Government shall cause these lists along with the confidential reports, personal files and service particulars to be placed before the Committee constituted by sub-rule (4).

+ (4) Selection for purpose of promotion to the post of Tehsildar shall be made by a Committee consisting of:-

- | | |
|--|------------------|
| (1) The Chairman of the Commission or a member thereof nominated by him. | Chairman |
| (2) The Chairman, Board of Revenue or a member thereof nominated by him. | Member |
| (3) The Secretary to the Government in the Revenue Department or his representative not below the rank of Deputy Secretary. | Member |
| (4) The Settlement Commissioner | Member |
| (5) The Colonisation Commissioner | Member |
| (6) The Special Secretary to the Govt. in the Department of Personnel and Administrative Reforms or his representative not below the rank of Deputy Secretary. | Member |
| (7) The Registrar, Board of Revenue. | Member-Secretary |

+ + "Provided that in case any Member or Member-Secretary, as the case may be, constituting the Committee has not been appointed to the post concerned, the officer holding charge of the post for the time being shall be the Member or Member-Secretary, as the case may be, of the Committee."

5) The Committee shall consider the cases of all eligible persons included in the lists placed before it under sub-rule (3), it shall inter-

+ Substituted for :-

" (4) Selection for purpose of promotion to the post of Tehsildar shall be made by a Committee consisting of :-

- | | |
|--|----------|
| (1) the Chairman of the Commission or Member thereof as nominated by the Chairman .. | Chairman |
| (2) the Chairman of the Board of Revenue .. | Member |
| (3) the Revenue Secretary or his nominee not below the rank of Deputy Secretary (Revenue) .. | Member |
| (4) the Settlement Commissioner .. | Member |
| (5) the Colonisation Commissioner .. | Member |
| (6) the Special Secretary, Department of Personnel or his nominee not below the rank of Deputy Secretary. .. | Member" |

vide Notification No. F. 2(6) DOP/A-II/82, dated 19-7-1982.

+ + Adde vide Notification No. F. 7(5) DOP/A-II/78 dated 21-12-1978.

view such of them as it deems necessary and shall select persons for promotion in accordance with rule of 28-A. The persons so selected shall be equal to one and a half times the number of vacancies proposed to be filled and their names shall be arranged in the order of their respective seniority as Naib-Tehsildar, Superintendent, Grade I and Sadar Kanungo and Munsarim. The lists of selected persons shall be forwarded by the Committee to the State Government.

(6) Special selection by screening for the purpose of clause (d) of sub-rule (1) of rule 29 shall be made by a Committee consisting of:-

- | | |
|---|----------|
| (1) the Chairman of the Commission or a member thereof as nominated by the Chairman .. | Chairman |
| (2) the Chairman, Board of Revenue .. | Member |
| (3) the Special Secretary, Department of Personnel or his nominee not below the rank of Deputy Secretary .. | Member |
| (4) the Revenue Secretary .. | Member |
| (5) the Registrar, Board of Revenue .. | Member |

(7) On the basis of the lists sent by the Committee under sub-rule (5), the State Government shall make the final selection in consultation with the Commission. No such consultation shall be made in case of persons already working as Naib-Tehsildars.

(8) A consolidated list of such finally selected persons (hereinafter called the listed Tehsildar candidates) shall be prepared by the State Government and their names in it shall be arranged in order of their respective seniority in the lower cadre and the same shall be sent to the Board of Revenue for making substantive appointments.

PART VII-

Appointments to the Service

30. Substantive appointments.- + (1) Subject to the provisions contained in these Rules, all substantive appointments to the posts of Tehsildars shall be made by the @ "Appointing Authority" by promotion of listed Tehsildar candidates in the same order in which they have been placed in the list prepared by the Government under sub-rule (8) of rule 29-A.

+ Substituted for- "Rule 30. (1) All substantive appointments to the posts of Tehsildars shall be made by the Board by promotion of listed Tehsildar candidates in the same order in which they have been placed in the list prepared by the Government under rule 29 (2)." vide Notification No. F. 3 (44) Rev. I/69, dated 22-2-1973. ✓

@ Substituted for word "Board" vide Notification No. F. 2(6) D.O.P./A-II/82 dated 19-7-82.

(2) All substantive appointments to the posts of Naib-Tehsildars shall be made by the @ "Appointing Authority" from the list of candidates prepared under rule 24 or by promotion of the listed Naib-Tehsildar candidates in the same order in which they have been placed in the list prepared by the @ "Appointing Authority" under + "sub-rule (13) of Rule 28A" and so on.

Provided that the first two appointments shall be made from the list prepared under rule 25, the next one from the list prepared under + "sub-rule (13) of Rule 28A" and so on.

* **30-A. Posting of Superintendents, Grade I as Tehsildars.**-The Superintendents, Grade I, after appointment to the post of Tehsildars shall be posted as Tehsildars or Settlement Tehsildars only after they have undergone a condensed course of training at Revenue Training School, Tonk.

% **30-AA.** Notwithstanding anything contained in rule specified in column 3 of the Schedule, the Released Emergency Commissioned Officers or Short Service Commissioned Officers who have been appointed to the Service in accordance with the Rajasthan Civil Services (Recruitment of Released Emergency Commissioned Officers and Short Service Commissioned Officers) Rules, 1968 and who have not put in the requisite period of service or experience as required in these Rules for appointment by promotion to higher posts shall be considered for promotion for such higher posts, if:-

- (i) they have successfully completed the period of probation; and
- (ii) the total service reckoned from the deemed date of their appointment is not less than the period of service required for promotion to higher posts.

Note:- "Deemed date of appointment" in relation to a Released Emergency Commissioned Officer or a Short Service Commissioned Officer shall be the date of his appointment in the army as an Emergency Commissioned Officer or a Short Service Commissioned Officer.

%% **31. Urgent Temporary Appointment.**-A vacancy in the Service which cannot be filled in immediately either by direct recruitment or by

@ Substituted for the word "Board" vide Notification No. F. 2(6) DOP/A-II/82 dated 19-7-82.

+ Substituted for expression "rule 28 (10)" vide Notification No. F. 2(6) DOP/A-II/82, dated 19-7-1982.

* Inserted vide Notification No. F. 3(44) Rev.I/69, dated 22-2-1973.

% Inserted vide Notification No. F. 15 (29) D.O.P. (A-II)/69, dated 13-10-1976.

%% **Substituted for:-** "Rule 31. Temporary Appointments.- (1) A temporary vacancy in the Service not likely to last for more than three months may be filled by the District Officer concerned by appointment of a listed Tehsildar candidate or a listed Naib-Tehsildar candidate as the case may be working under him. If no such candidate is available in his District, the District Officer may fill the vacancy by appointing thereto any suitable Naib-Tehsildar or a Revenue Inspector as the case may be, working in his District.

promotion under the rules may be filled in by the Government or by the + (Authority competent to make appointments) as the case may be by appointing in an officiating capacity an officer eligible for appointment to the post by promotion or by appointing temporarily thereto a person eligible for direct recruitment to the Service, where such direct recruitment has been provided under the provisions of these Rules:

Provided that such an appointment will not be continued beyond a period of one year without referring the case to the Commission for concurrence, where such concurrence is necessary, and shall be terminated immediately on its refusal to concur:

Provided further that in respect of the Service or a post in the Service for which both the above methods of recruitment have been prescribed, the Government or the authority competent to make appointment, as the case may be, shall not, save with the specific permission of the Government in the Department of Personnel in the case of State Services and Government in the Administrative Department concerned in respect of other services, fill the temporary vacancy against the direct recruitment quota by a whole time appointment for a period exceeding three months, otherwise than out of persons eligible for direct recruitment and after short term advertisement.

£ (2) In the event of non-availability of suitable persons, fulfilling the requirements of eligibility for promotion, Government may, notwithstanding the condition of eligibility for promotion required under sub-rule (1) above, lay down general instructions for grant of permission to fill the vacancies on urgent temporary basis subject to such conditions and restrictions regarding pay and other allowances as it may direct. Such appointments shall, however, be subject to concurrence of the Commission as required under the said sub-rule.

% **32. Seniority:** "Seniority of persons appointed to the lowest post of the Service or lowest categories of posts in each of the Group/Section of the

(2) Deleted.

(3) A temporary vacancy in the Service likely to last for more than three months shall on the report of the District Officer concerned, be filled by the Board by appointment of a listed Tehsildar candidate or a listed Naib-Tehsildar candidate as the case may be. If no such candidate is available the Board may fill the vacancy by appointing thereto any suitable Naib-Tehsildar or a Revenue Inspector as the case may be but that no such appointment to a post of Naib Tehsildar shall be continued beyond a period of one year without the concurrence of the Commission," vide Notification No. F. 1 (10) D.O.P. (A-II)/72, dated 16-2-1973.

+ Substituted for the words "Appointing Authority" vide Notification No. F. 1(10) D.O.P. (A-II)/72, dated 12-9-1973.

£ Inserted vide Notification No. F. 7(7) Karmik (K-II)/78, dated 21-10-1978.

% Substituted Rule 32 for:-

@ **32. Seniority in the Service** shall be determined in each category of the service by the year of substantive appointment: vide Notification No. F. 7(8) DOP/A-II/78, dated 20-7-1979.

@ Substituted for Rule 32 excluding provisos-32. **Seniority.**- Seniority in either cadre of the Service shall be determined by the date of the order of substantive appointment to a post in the particular cadre." vide Notification No. F. 7(6) D.O.P. (A-II)/73, dated 15-11-1976.

Service, as the case may be, shall be determined from the date of confirmation of such persons to the said post but in respect of persons appointed by promotion to other higher posts in the Service or other higher categories of posts in each of the Group/Section in the Service, as the case may be, shall be determined from the date of their regular selection to such posts."

Provided that-

(i) the seniority *inter se* of the persons appointed to either cadre of the Service before the commencement of these Rules shall be the Rajasthan Tehsildars and Naib-Tehsildars (Determination of Seniority) Rules, 1956 issued vide Notification No.F. 4(1) Int./53, date 21-6-56 and published in the Rajasthan Rajpatra, Part IV (C), dated 23-8-1956,

* (ii) the persons selected and appointed as a result of a selection, which is not subject to review and revision, shall rank senior to the persons who are selected and appointed as a result of subsequent selection,

Seniority *inter se* of persons selected on the basis of seniority- cum-merit and on the basis of merit in the same selection shall be the same as in the next below grade,

(iii) the seniority *inter se* of candidates appointed by promotion to the cadre of Naib-Tehsildars during the same year shall follow the order in which they have been placed in the list prepared by the Board under + "sub-rule (13) of rule 28 A."

(iv) the seniority *inter se* of candidates appointed to the cadre of Naib-Tehsildars on the result of one and the same examination, except those who do not join the Service when a vacancy is offered to them shall follow the order in which they have been placed in the list prepared by the Commission under rule-24.

(v) if two or more candidates are appointed to the cadre of Naib-Tehsildars (in the same period of 12 months), a candidate appointed by promotion shall rank senior to a candidate appointed by direct recruitment.

** (vi) Deleted.

* Substituted for proviso-"(ii) that the persons selected and appointed as a result of a selection which is not subject to review and revision, shall rank senior to the persons who are selected and appointed as a result of subsequent selection. Seniority *inter se* of persons selected on the basis of seniority- cum-merit shall be the same as in the next below grade, except in case of continued officiation on higher posts when it shall be in accordance with the length of continued officiation provided that such officiation was not *ad hoc* or fortuitous", vide Notification No.F. 7(10) D.O.P. (A-II)/77, dated 17-6-1978.

+ The expression "rule 28(10)" Substituted vide Notification No.F. 2(6) DOP/A-II/82, dated 19-7-82.

** Deleted proviso "(vi)-that the seniority *inter se* of persons selected as a result of one and the same selection and appointed on the basis of merit alone shall be in the same order in which their names appear in the select list, irrespective of the period of continuous officiation." vide Notification No.F. 7(10) D.O.P. (A-II)/77, dated 17-6-1978.

+ 33. Notwithstanding anything contained to the contrary in the Rules, the seniority in the Service of persons selected under rule 7(2) vis-a-vis persons who were directly recruited or promoted to the Service shall be determined, modified or altered by Government on an ad hoc basis in accordance with the principles to be evolved by the Government in consultation with the Commission.

% 34. Period of probation:- \$ "(1) All persons appointed to the Service by direct recruitment against a substantive vacancy shall be placed on probation for a period of two years and those appointed to the Service by Promotion/Special Selection against a substantive vacancy shall be placed on probation for a period of one year."

Provided that-

(i) Such of them as have, previous to their appointment by promotion + +/(Special selection) or by direct recruitment against a substantive vacancy, officiated temporarily on the post which is followed by regular selection may be permitted by the Appointing Authority to count such officiating or temporary service towards the period of probation. This shall, however, not amount to involve supersession of any senior person or disturb the order of their preference in respective quota or reservation in recruitment.

+ Deleted-"Rule 33.-Special appointments and appointment to meet with emergency requirements of the officers:-(1) Notwithstanding the provisions of any other rules to the contrary, Government may in consultation with the Board and Commission, select any person other than Naib-Tehsildar.

(2) The persons selected by Government shall be appointed by the Board.

(3) The seniority and initial pay of the persons appointed in accordance with this rule shall be determined *ad hoc* by Government in consultation with the Board and the Commission; provided that a person appointed as Naib-Tehsildar under the rule who was eligible in any year for appointment to the Service by competitive examination shall not be senior to a person who was selected through the competitive examination held in the same year." vide Notification No.F.3(7) Apppts/(c) pt. file/56 dated 9-12-1963. and.

+ New Rule 33 inserted vide Notification No. F3(44) Rev. Gr. I/69, fsyrf 17-12-76

% Substituted for-"34. Probation.-All members of the Service shall, on appointment in a substantive capacity to either cadre, be placed on probation. The period of probation shall be two years for those appointed by direct recruitment and one year for others, provided that such of them as have, previous to such appointment officiated or served temporarily on a post in the cadre concerned may be permitted by the Board to count such officiating or temporary service towards the period of probation, up to a maximum of six months. During the period of probation up to a maximum shall be required to pass such probation, each probationer shall be required to pass such departmental examination or examinations and undergo such training as the Government may from time to time, prescribe". vide Notification No.F. 1(35) Karmik(Ka-II)/74, dated 4-5-1977. (Effective from the date of publication).

+ + Inserted vide Notification No.F. 1(35) Karmik(Ka-II)/74, dated 3- 8-1977.

\$ Substituted for sub-rule (1) of Rule 34:-

(1) Every person appointed against a substantive vacancy in the Service by direct recruitment shall be placed on probation for a period of two years and those appointed by promotion + + (special selection) to any post against such a vacancy shall be on probation for a period of one year: vide Notification No.F. 1(35) DOP/A-II/74, dated 9-4-1979.

(ii) Any period after such appointment during which a person has been on deputation on a corresponding or higher post shall count towards the period of probation.

(2) During the period of probation specified in sub-rule (1), each probationer may be required to pass such Departmental Examination and to undergo such training as the Government may, from time to time, specify.

Explanation:- In case of a person who dies or is due to retire on attaining the age of superannuation on the period of probation shall be reduced so as to end one day earlier on the date immediately preceding the date of his death or retirement from Government Service. The condition of passing the Departmental Examination in the rule regarding confirmation shall be deemed to have been waived in case of death or retirement.

% 34A. "Confirmation in certain cases:-(1) Notwithstanding anything

% Rule 34A Substituted for:-

+ 34A- (a) Notwithstanding anything contained in the rule if no order of confirmation is issued by the Appointing Authority within a period of six months, an employee appointed on temporary or officiating basis who has, after the date of his regular recruitment by either method of recruitment completed a period of two years' service, or less in the case of those appointed by promotion where the period of probation prescribed is less, on the post of a higher post under the same Appointing Authority or would have so worked but for his deputation or training, shall on the occurrence of permanent vacancies be entitled to be treated as confirmed if the same conditions as are prescribed under the rules for the confirmation of a probationer are fulfilled subject to the quota prescribed under the rules and in accordance with his seniority:

Provided that if the employee has failed to give satisfaction or has not fulfilled any of the conditions prescribed for confirmation, such as passing of Departmental Examination, training or promotion cadre course etc., the aforesaid period may be extended as prescribed for probation or under the Rajasthan Civil Services Departmental Examination Rules, 1959 and any other rules, or by one year, whichever is longer. If the employee still fails to fulfil the prescribed conditions or fails to give satisfaction, he will be liable to be discharged from such post in the same manner as a probationer or reverted to his substantive or lower post, if any, to which he may be entitled:

Provided further that no person shall be debarred from confirmation after the said period of Service if no reasons to the contrary about the satisfactory performance of his work are communicated to him within the said period.

(b) The reasons for not confirming an employee referred to in the second proviso to clause (a) shall in the case of a non-gazetted employee, be also immediately, recorded by the Appointing Authority in his Service Book and C.R. File and in the case of Gazetted Officer communicated to the Accountant General, Rajasthan and in his Confidential Report File. A written acknowledgement shall be kept on record in all these cases.

Explanation:-(i) Regular recruitment for the purpose of this rule shall mean appointment after either of the methods of recruitment or on initial constitution of Service in accordance with any of the Service Rules promulgated under proviso to Article 309 of the Constitution of India or for posts for which no Service rules exist, if the posts are within the purview of Rajasthan Public Service Commission recruitment in consultation with them but it shall not include an urgent temporary appointment, *ad hoc* appointment or officiating promotion against temporary or lien vacancies which are liable to review and revision from year to year. In case where the Service Rules specifically permit appointment by transfer, such appointment shall be treated regular recruitment if the appointment to the post from which the official was transferred was after regular recruitment. Persons who have been made eligible for substantive appointment to a post under the rules shall be treated as having been regularly recruited.

to the contrary contained in the preceeding rule, a person appointed to a post in the Service temporarily or on officiating basis who, after regular recruitment by any one of the methods of recruitment prescribed under these Rules, has not been confirmed, within a period of six months on completion of a period of two years' service in case he is appointed by direct recruitment or within a period of one year's service in case he is appointed by promotion, shall be entitled to be treated as confirmed in accordance with his seniority, if:-

(i) he has worked on the post or higher post under the same Appointing Authority or would have so worked but for his deputation or training;

(ii) he fulfills conditions as are prescribed under rule relating to Confirmation subject to the quota prescribed under these Rules, and

(iii) permanent vacancy is available in the department.

(2) If an employee referred to in Sub-rule (1) above fails to fulfil the conditions mentioned in the said sub-rule, the period mentioned in sub-rule (1) above, may be extended as prescribed for a probation or under the Rajasthan Civil Services (Departmental Examinations) Rules, 1959 and any other rules or by one year, whichever is longer. If the employee still fails to fulfil the conditions mentioned in sub-rule (1) above, he will be liable to be discharged or terminated from such post in the same manner as a probationer or reverted to his substantive or lower post, if any, to which he may be entitled.

(3) The employee referred to in sub-rule (1) above, shall not be debarred from confirmation after the said period of service if no reasons to the contrary about the satisfactory performance of his work are communicated to him within the said period of service.

(4) The reasons for not confirming of any employee referred to in sub-rule (1) above shall be recorded by the Appointing Authority in his Service Book and Annual Performance Appraisal Report.

Explanation:-

(1) Regular recruitment for the purpose of this rule shall mean:-

(ii) Persons who hold lien in another cadre shall be eligible to be confirmed under this rule and they will be eligible to exercise an option whether they do not elect to be confirmed on the expiry of two years of their temporary appointment under this rule. In the absence of any option to the contrary, they shall be deemed to have exercised option in favour of confirmation under this rule and their lien on the previous post shall cease." vide Notification No. F. 2(4) DOP/A-II/79 dated 22-11-1984.

+ Substituted for "Rule 34. (A) Notwithstanding anything contained in rule 34, a person, who has been regularly recruited against a temporary post and has put in two years service after such regular recruitment shall not be placed on probation on conversion of such post into a permanent one but he shall be confirmed only after he has fulfilled the conditions of confirmation as laid down in the rule" vide Notification No.F. 7(7) D.O.P. (A-II)/74, dated 28-12-1974.

(a) appointment by either method of recruitment or on initial constitution of Service in accordance with the Rules made under the proviso to Article 309 of the Constitution of India;

(b) appointment to the posts for which no Service Rules exists, if the posts are within the purview of the Commission, recruitment in consultation with them;

(c) appointment by transfer after regular recruitment where the Service Rules specifically permit;

(d) persons who have been made eligible for substantive appointment to a post under the rules shall be treated as having been regularly recruited;

Provided that it shall not include urgent temporary appointment or officiating promotion which is subject to review and revision.

(ii) Persons who hold lien on another cadre shall be eligible to be confirmed under this rule and they will be eligible to exercise an option whether they do not elect to be confirmed on the expiry of two years of their temporary appointment under this rule. In the absence of any option to the contrary, they shall be deemed to have exercised option in favour of confirmation under this rule and their lien on the previous post shall cease."

£ 35. Unsatisfactory progress during probation:-(1) If it appears to the Appointing Authority, at any time, during or at the end of the period of probation, that a member of the Service has not made sufficient use of his opportunities or that he has failed to give satisfaction, the Appointing Authority may revert him to the post held substantively by him immediately preceding his appointment, provided he holds a lien thereon or in other cases may discharge or terminate him from Service:

£ Substituted for — "Rule 35. Unsatisfactory progress during probation.- If it appears to the Board, at any time during or at the end of the period of probation, that a member of the Service has not made sufficient use of his opportunities/or that he has failed to give satisfaction, the Board may revert him to the post held substantively by him immediately preceding his appointment on probation, provided he holds a lien thereon, or in other cases may remove him from service :

Provided that the Board may extend the period of probation of any member of the Service by a specified period not exceeding one year.

Provided further that Government may, in special circumstances extend the period of probation of a member of the Service, beyond the extension already granted by the Board by a specified period not exceeding one year.

(2) A probationer reverted or removed from Service during or at the end of the period of probation under the provisions of sub- rule (1) shall not be entitled to any compensation," vide Notification No. F. 1(35) Karmik/(ka-II)/74, dated 4-5-1977.

(These Rules shall come into force from the date of their publication in the Rajasthan Rajpatra.)

Provided that the Appointing Authority may, if it so thinks fit in any case or class of cases, extend the period of probation of any member of Service by a specified period not exceeding two years in case of person appointed to a post in the Service by direct recruitment and one year in the case of person appointed by promotion/* (special selection) to such post:

% Provided further that the Appointing Authority may, if it so thinks fit in case of persons belonging to the Scheduled Castes or Scheduled Tribes, as the case may be, extend the period of probation by a period not exceeding one year at a time and a total extension not exceeding three years.

(2) Notwithstanding anything contained in the above proviso, during the period of probation, if a probationer is placed under suspension, or disciplinary proceedings are contemplated or started against him, the period of his probation may be extended till such period, the Appointing Authority thinks fit in the circumstances.

(3) A probationer reverted or discharged from Service during or at the end of the period of probation under sub-rule (1) shall not be entitled to any compensation.

36. Confirmation.-A probationer will be confirmed in his appointment at the end of his period of probation if-

(a) he has passed the prescribed Departmental Examination, if any;

(b) he has passed a Departmental Test of proficiency in Hindi; and

(c) the %% "District Officer" concerned reports that his integrity is unquestionable and that he is fit for confirmation.

@ 36. A. Notwithstanding anything contained in the column 3 of the Schedule, a probationer shall be confirmed in his appointment at the end of his period of probation even if the prescribed Departmental Examination/Training/Proficiency Test in Hindi, if any, are not held during the period of probation, laid down in the rules, provided:

(i) he is otherwise fit for confirmation and the;

(ii) period of probation expires on or before the date of publication of this amendment in the Rajasthan Rajpatra.

+ 37. Deleted.

* Inserted vide Notification No. F. 1(35) Karmik/(Ka-II)/74, dated 3-8-1977.

γγ Added vide Notification No. F. 7(6) D.O.P. (A-II)/77, dated 26- 10-1977. Effective from 1st January, 1973.

γγ Substituted for the words "Commissioner" vide Notification No. F. 3(7) Apptt./56, dated 2-8-1961.

@ Added vide Notification No. F. 1(12) Apptts. (A-II)/68, Pt. V, dated 17-10-1970.

+ Deleted- "Rule 37. Scale of Pay.- (1) the scale of monthly pay admissible to a member of the Service in the cadre of Tehsildar shall be Rs. 175-10-275-12 1/2-400 with efficiency bar at Rs. 245/- stage and to a member of the Service in the cadre of Naib Tehsildars shall be Rs. 100-5-135-E.B.-10-225 with efficiency bar at Rs. 135/- stage.

(2) In addition to the pay which may be drawn under sub-rule (1) a member of the Service shall draw such special pay as may be fixed by the Government from time to time for a particular post or a class of posts so long as he holds a post." vide Notification No. F. 3(7) Apptts./C./55 dated 2-8-1961.

PART VIII-Pay

+ + **38. Pay during probation.**-The initial pay of a person appointed by direct recruitment to a post in the Service cadre shall be the minimum of the scale of pay of the post:

Provided that the pay of a person already serving in connection with the affairs of the State shall be fixed in accordance with the provisions of the Rajasthan Service Rules, 1951.

* **38-A. Increment during probation.**-A probationer shall draw increment, in the scale of pay admissible to him in accordance with the provisions of the Rajasthan Service Rules, 1951.

39. Criteria for crossing efficiency bar.-No member of the Service shall be allowed to cross an efficiency bar unless in the opinion of the Board, he has worked satisfactorily and his integrity is unquestionable.

PART IX-Other Provisions

% **40. Regulation of leave, allowances, pension etc.**-Except as provided in these Rules, the pay, allowances, pension, leave and other conditions of service of the members of the Service shall be regulated by:-

- (1) The Rajasthan Travelling Allowance Rules, 1971, as amended up-to- date.
- (2) The Rajasthan Civil Services (Unification of Pay Scales), 1950 as amended up-to-date.
- (3) The Rajasthan Civil Services (Rationalisation of Pay Scales) Rules, 1956 as amended up-to-date.

+ + Substituted for "Rule 38. The initial pay of a probationer, if he is not already employed in connection with the affairs of the State, shall be the minimum of the scale of pay admissible to him. A probationer shall draw increments in the scale of pay admissible to him as they accrue provided that if the period of probation is extended on account of failure to give satisfaction such textension shall not count for increment unless the authority granting the extension in the period of probation directs otherwise". vide Notification No. F. 1(15) Appts. (A- II)/67, dated 6-2-1969.

* Inserted vide Notification No. F. 3 (11) Appts. (A-II)/58, Part IV, dated 16-10-1973 and Corrigendum of even No. dated 15-3-1974.

% Substituted for- "Rule 40. **Regulation of leave, allowance, pension etc.**- Except as provided in these Rules, the pay, allowances, pension, leave and other conditions of service of the members the Service shall be regulated by :-

- (1) The Rajasthan Travelling Allowance Rules, 1949.
- (2) The Rajasthan Civil Service (Unification of Pay Scales) Rules, 1950.
- (3) The Rajasthan Civil Services (Classification, Control and Appeal) Rules, 1950.
- (4) The Rajasthan Service Rules, 1951 and any other rules made under the proviso to Article 309 of the Consitution of India and for the time being in force." vide Government Notification No. F. 3(7) Appts. (C)/66, dated 2-8-1961.

(4) The Rajasthan Civil Services (Classification, Control and Appeal) Rules, 1958, as amended up-to-date.

(5) The Rajasthan Service Rules, 1951, as amended up-to-date.

(6) Any other rules prescribing general conditions of the Service made by the appropriate authority under the proviso to Article 309 of the Constitution of India and for the time being in force."

+ **41. "Power to relax rules:-** In exceptional cases where the Administrative Department of the Government is satisfied that operation of the rules relating to age or regarding requirement of experience for recruitment causes undue hardship in any particular case or where the Government is of the opinion that it is necessary or expedient to relax any of the provisions of these Rules with respect to age or experience of any persons, it may with the concurrence of the Department of Personnel and Administrative Reforms and in consultation with the Commission by orders dispense with or relax the relevant provisions of these Rules to such extent and subject to such conditions as it may consider necessary for dealing with the case in a just and equitable manner, provided that such relaxation shall not be less favourable than the provisions already contained in these Rules. Such cases of relaxation shall be referred to the Rajasthan Public Service Commission by the + + "Administrative Department concerned."

+ Added vide Notification NO. F. 11(2) DOP/A-II/75. dated 27-12- 1978.

+ + Substituted for the expression :-

"Department of Personnel and Administrative Reforms, (Department of Personnel- A-Group-II)."

vide Notification No. F. 11 (2) DOP/A-II/75, dated 18/8/82.

* "SCHEDULE-I"

| S.No | Name of the post | Source of recruitment with percentage | Qualifications for direct recruitment | Post from which appointment by promotion is to be made | Minimum experience and Qualification required for promotion |
|------|------------------|--|---------------------------------------|--|---|
| 1. | 2. | 3. | 4. | 5. | 6. |
| 1. | Tehsildar | (a) by promotion 25% of the sanctioned strength of the post mentioned in Col. 5 as per rule 29. (b) by promotion 25% of the sanctioned strength of the post mentioned in Col. 5 as per rule 29. (c) Remaining by promotion from the post mentioned in Col. No.5. | — | (a) Office Supdt. Gr. I of the Board of Revenue, Collectorate, Colonisation & Settlement Department (b) Sadar Kanungos and Sadar Munsarims of Revenue Colonisation & Settlement Department. (c) Naib-Tehsildar | (a) Five years, experience as Office Superintendent Gr.I and must be substantive on the 1st April of the year in which selection is made. (b) Five years Experience as Sadar Kanungo, Sadar Munsarim and must be substantive on the 1st April of year in which selection is made. (c) Must be regularly selected for the post of Naib-Tehsildar and have put in five years' experience on the post of Naib-Tehsildar on the 1st April of the year in which selection is made. |

* "Schedule I" added vide Notification No. F. 2 (6) DOP/A-II 1/82 dated 19-7-1982

| 1. | 2. | 3. | 4. | 5. | 6. |
|----|----------------|--|----|---|---|
| 2. | Naib-Tehsildar | (a) 60% by direct recruitment (b) 40% by promotion as specified below:- (i) 32% (ii) 5% (iii) 3% | — | A candidate for direct recruitment must hold a degree in Arts, Science, Commerce or Agriculture of a University established by Law in India or a Foreign University declared by the Govt. in consultation with the Commission to be equivalent of a degree of a University established by law in India. (i) Inspectors, Land Records. (ii) Settlement (including Consolidation) Inspectors. (iii) Colonisation Inspectors. | (b) Five years experience as Inspector in the respective department and must be confirmed on the 1st April of the year in which selection is made." |

***SCHEDULE I (Deleted)**
SCHEDULE II
 (See rule 17)

Syllabus for the Competitive Examination

1. The Competitive Examination shall include the following subjects and each subject will carry the number of marks shown against it:-

SECTION 'A'

To be taken by all candidates.

| Subjects | Marks |
|--|-------|
| (1) English (or Higher Hindi or Sanskrit) .. | 75 |
| (2) General Knowledge .. | 75 |
| (3) Arithmetic .. | 75 |

+ **Note:-** Persons who do not take up compulsory English shall have to appear at a separate qualifying written test in English of matriculation standards and secure 50% marks thereat. Marks obtained in the test will not be added to the total marks.

Section 'B'

Each candidate must take one of the following:

| Subjects | Marks |
|---|-------|
| (4) General Indian History .. | 100 |
| (5) General Geography .. | 100 |
| (6) Elementary Physics and Chemistry .. | 100 |

Schedule I deleted :-

*Strength of the Service and number of posts therein.

(See rule 6)

| | |
|---|-----|
| Total Strength .. | 544 |
| (a) Tehsildars Cadre (Tehsildars) .. | 210 |
| Settlement Tehsildars (A.S.O., Grade II) .. | 27 |
| Total (a) .. | 237 |
| (b) Naib Tehsildars Cadre .. | 237 |
| Naib Tehsildars .. | 23 |
| Leave reserve .. | 23 |
| Deputation reserve .. | 24 |
| Training reserve .. | |
| Total (b) .. | 307 |

vide Notification No. F. 3 (7) Appts. (c)/56, dated 2-8-1961.

+ Added vide Notification No. F. 3(18) AC/Integ./57, dated 8-6-1958.

| | |
|--|-----|
| (7) Indian Economics and Civics .. | 100 |
| (8) Business Methods and Book Keeping .. | 100 |
| + (9) Sanskrit .. | 100 |

SECTION 'C'

| | |
|-------------------|-----|
| (10) Viva Voce .. | 100 |
|-------------------|-----|

Note:- 1. The paper in the case of each of the subjects mentioned in sections A and B shall be of 3 hours duration.

2. The standard and scope of the examination in such subject shall be as follows:-

SECTION 'A'

(Compulsory)

1. (a) **English:-** The paper will be set to test the candidate's proficiency in the language. Besides an essay to be written in English on one of specified subjects, it may include translation from Hindi into English, Precis writing and use of idioms etc.

+ (b) **Higher Hindi:-** Candidate will be expected to know the standard works in Hindi though questions on books of lesser importance may also be set. They will also be expected to possess a knowledge of the History of Hindi literature and such knowledge of general social history as will enable them to understand in literature. Answers to questions must be written in the Hindi in Devnagari script.

(c) **Sanskrit:-** The paper will be set up to test the candidate's proficiency in the language. It may include translation of passages from Sanskrit into Hindi, Paraphrasing, Essay etc. and shall be of the standard prescribed for graduation in the Rajputana University.

% 2. **Hindi Deleted.**

3. **General Knowledge:** A paper will be set to test general intelligence, power of observation and knowledge such as is to be expected of candidates who, having had the usual grounding in subjects taught in schools and colleges have pursued their collection either at a University or by reading books, newspapers and magazines attending lectures and taking an intelligent interest in things round them such as radius, aeroplanes etc. The question will ordinarily be so set as to admit of brief answer and besides covering popular science will embrace knowledge of the social, political and economic events of the day.

4. **Arithmetic:-** The whole of arithmetic (The use of algebraic symbols and processes will be allowed).

+ Added vide Notification No. F. 3 (18)/AC/Integ./57, dated 8-6-1958.

% Deleted-2. **Hindi:-** The paper will be set to test the candidate's proficiency in the language. Besides an essay to be written in Hindi in the Devnagri script on one of several specified subjects, if may, include precis writing and use of idioms etc. Answers to questions must be written in Hindi in Devnagri script." vide Notification No. F. 21 (5) Appts. (C)/54, dated 10-3-1960.

@ Note :- Papers in General Knowledge and Arithmetic may be answered in Hindi or English.

SECTION 'B' (Optional)

5. General Indian History:- The minimum scope of knowledge will be that which an intermediate college student should have attained who has acquired familiarity with the main aspects and the leading events of the different periods of the Indian History, and more particularly those relating to the period of Akbar's reign down to present day.

6. General Geography:- The minimum scope will be the same as in the case of General History. The paper will include question on Geography of the World and questions of Physiography. One of the questions set will require the drawing of map.

7. Elementary Physics and Chemistry:- A paper will be set on Elementary Physics and Elementary Chemistry, the minimum scope of knowledge being that which an intermediate college student would be expected to have attained.

8. Indian Economics and Civics:- The minimum scope of knowledge will be that which an intermediate college student should have attained. Questions on salient principles of Economics and Civics and applicable to Indian conditions may be asked.

9. Business Methods and Book Keeping:- The minimum scope of knowledge will be that which an intermediate college student should have attained.

(10). Sanskrit:- Candidate will be expected to show a general knowledge of the history of classical Sanskrit literature with special reference to the principle classical authors and of the Prakrit used in Plays. Passages may also be given for translation from Sanskrit into English and vice versa. Answers required to be written in Sanskrit must be written in Devanagari script.

Note:- An optional paper may be answered in Hindi or English.

SECTION 'C' (Viva Voce)

(11) Viva Voce- The Commission shall call for interview such of the candidates as have obtained an aggregate of 45% or over of the total marks for the written test with a minimum of 33% marks in each subject and in the interview marks shall be awarded separately in respect of personality, address, proficiency in Rajasthan's dialects and knowledge of Rajasthan's social customs. The marks so awarded shall be added to the marks obtained in the written test by the candidate.

@ Added vide Notification No. F. 3(18)/AC/Integ./57, dated 8-6-1958.

Note:- The Commission may issue instructions to the Examiners to make deductions in the marks assigned to candidates on account of superficial knowledge of bad handwriting.
+ Deleted-'Form-A'

@ FORM 'B' [See rules 29 (2)]

Form of Recommendation for selection as Tehsildar/Settlement Tehsildar.

1. District.....
2. Name.....
3. Designation.....
4. Place of posting.....
5. Year of Recruitment to Government Service

+ 'Form-A' Deleted :-

FORM 'A' (See rules 27 and 28)

Form of recommendation for selection of Tehsildars/Naib- Tehsildars.

1. Division
2. District
3. Name
4. Designation
5. Place of post
6. Year of recruitment to Government Service
7. Date of Substantive appointment at Naib-Tehsildars
Revenue Inspector
8. Grade and stage therein
9. Date of birth and manner in which such date has been verified.
10. Age on 1st January of the year following
11. Educational qualifications
12. Has he ever officiated as Tehsildar
Naib-Tehsildar
13. Whether previously recommended ?
14. Remarks as to the integrity, personality, tact, energy, executive ability, character and judicial work etc. of the candidate

- (1) of the District Officer
- (2) of the Commissioner
- (3) of the Board

Date.....

Signature and Designation
of Recommending Authority.

vide Notification No. F. 2(26) DOP/A-II/82, dated 19-7-1982.

@ Added vide Notification No. F. 3(44) Rev.1/69, dated 22-2-1973.

6. Date of Substantive Appointment as Naib-Tehsildar/Superintendent Grade I/Sadar Kanungo/Sadar Munsarim
7. Grade and stage therein.....
8. Date of birth and manner in which such date has been verified
9. Age on the 1st day of January of the year following
10. Educational qualification
11. Has he ever officiated as Tehsildar/Settlement Tehsildar? If so, from what date and for what period?
12. Whether previously recommended and in what year?
13. Remarks as to the integrity, personality, tact, energy, executive ability, character and judicial work etc. of the candidate
- (1) of the Settlement Commissioner/Colonisation Commissioner
- (2) of the Inspector General of Stamp and Registration
- (3) of the District Officer
- (4) of the Revenue Board

Place.....

Signature and Designation of
Recommending Authority.