

राजस्थान-सरकार
राजस्व मण्डल राजस्थान, अजमेर

क्रमांक :- प. 14/98/ई-ग्रास/13-14/

7625-7665 दिनांक:- 7-4-17

1. संभागीय आयुक्त

समस्त

2. जिला कलक्टर(राजस्व लेखा)

समस्त, राजस्थान।

विषय:- ई-ग्रास से संबंधित परिपत्र/आदेश/निर्देश बाबत।


प्रसंग:- वित्त(ई ए डी) विभाग, राज0 जयपुर का पत्रांक/ प.5(थ-75)डीटीए/आईएफएमएस/
15059 दि0 1.2.17

महोदय,

उपरोक्त विषयान्तर्गत निवेदन है कि प्रासंगिक पत्र द्वारा ई-ग्रास से संबंधित परिपत्र/आदेश/निर्देश प्राप्त हुए हैं।

इनकी प्रति संलग्न कर आवश्यक कार्यवाही हेतु प्रेषित हैं साथ ही इनकी 1-1 प्रति अधीनस्थ उपखण्ड अधिकारी/ तहसीलदार/ उपतहसीलदार को भी भिजवाने का श्रम करावें।

भवदीय,


(गोपाल चन्द्र ओझा)

उप वित्तीय सलाहकार

राजस्व मण्डल राजस्थान, अजमेर

क्रमांक/सम/

दिनांक:-

प्रतिलिपि:- सिस्टम एनालिस्ट, कम्प्यूटर अनुभाग, राजस्व मण्डल, अजमेर को उक्त दस्तावेज वेबसाइट पर लोड करने हेतु एवं समस्त संभागीय आयुक्त/ जिला कलक्टर को ई-मेल करने हेतु प्रेषित है।

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(गोपाल चन्द्र ओझा)

उप वित्तीय सलाहकार

राजस्व मण्डल राजस्थान, अजमेर

Government of Rajasthan
Finance (EAD) Department

Dated: 01/02/2017

Subject: Current digitized facilitation under e-GRAS (IFMS) for collection of Government Revenues

It has been observed that remitters along with offices of Major Revenue Departments/ Departments are not well conversant about the multiple facilities provided by the State Government of Rajasthan for Revenue collection of Tax and Non Tax heads.

The State Government has already established a transparent and user friendly automated platform called e-Government Receipt Accounting System (e-GRAS- <https://egras.raj.nic.in>) closely associated with Treasury functions for obtaining, reconciling and authenticating revenue receipts (copies of related circulars are attached at **Annexure-A, B**) which is fully functional since 2014.

Comparative Analysis of manual receipts and e-receipts for the months Oct and November and December, 2016 reveals (Annexure-C) that your department is not using e-mode of receipts optimally.

Current facilitation under e-GRAS may be seen as under-

1. E-Payments for Revenue Receipts-

- (A) Net Banking facility is available at e-GRAS for depositing all tax and Non Tax Revenue. Banks associated in this process are- SBBJ, SBI, IDBI, BOB, PNB, CBI, UBI, OBC. Three more banks are to be associated very shortly i.e. Canara Bank, Bank of India, Corporation Bank. Remitters having bank accounts in any one of these banks can easily make e-payments through net banking for revenue collection.
- (B) SBI e-Pay is also available for net Banking payments through 36 other banks (list may be seen at Annexure-D) and facility of debit credit cards etc.
- (C) E-Treasury is single point of reconciliation and authentication of e-receipts obtained through e-GRAS. It is also liable for monthly accounts submission to PAG office.
- (D) Departmental logins are available at e-GRAS where department wise/ office wise revenue collection reports may be seen. Offices wise logins can be created by the department at the system where their offices can view their status of collection of e-receipts at e-GRAS. They are also liable to deface the challan at e-GRAS if services are provided to the remitter for e-receipts. Refund process for e-receipts has

for e-receipts. Refund process for e-receipts has
 निम्न प्रक्रियापत्रों के माध्यम से होना आवश्यक है
 केन्द्र प्रशासकीय ।
 (क. प्र. प्र. प्र. प्र.)

already been defined vide circular dated 10-09-2013 and letter dated 2-02-2016 .
(copies are attached at Annexure-E and Annexure-F)

- (E) Site to site integration of e-GRAS has been made with the online applications of Commercial Tax, Excise, Mines, IGRS, and Transport, RPSC, State Assembly etc for authenticated data sharing of revenue through e-Treasury.

2. Manual Payments through DD/ Cash/ Cheques etc for revenue collection

- (A) Challan generation process for manual payments (through cash/ DD/ Bankers' cheque) is mandatory
- (B) This process is related with local Treasuries and Sub Treasuries
- (C) All Agency Banks are taking data from e-GRAS for punching of e-receipts in CBS
- (D) Treasury/ Sub Treasury wise E-scrolls are being provided by Banks at IFMS. Challan generation process is linked with e-scrolls
- (E) Data of challans is available in departmental logins provided at RAJKOSH (<http://rajkosh.raj.nic.in>). User logins are similar to the logins of e-GRAS.
- (F) Association of Bank Branches with respective Treasury and Sub Treasury for manual challans is available at Annexure- G.

It is, therefore, requested that wider publicity may be made among all dealers/ lessees/ remitters/ offices for the appropriate use of established facilitation under e-GRAS. If there is any problem in identified areas of current facilitation under e-GRAS, the same may be conveyed to this office. Additional Director, IFMS, DTA (0141-2743752, e-mail-jdb-ta-rj@nic.in) will be the nodal point of contact for this purpose.

Yours Sincerely



(Naveen Mahajan)
Finance Secretary, Budget

Government of Rajasthan
Finance (EAD) Department

No. F.5(TH-75)DTA/IFMS/

Jaipur, Dated: 1-11-2012

Circular

Subject :- Electronic Government Receipt Accounting System (e-GRAS) under IFMS.

1. Collection of receipts in e-GRAS

- (1) For collection of all own tax revenue, non-tax revenue and all other government receipts a web based system i.e. Electronic Government Receipt Accounting System (e-GRAS) is being introduced from 1.12.2012 in the State. The address of website is <http://egras.raj.nic.in>. Under e-GRAS online payment facility of taxes/ revenue will be available. The main objective of e-GRAS is to facilitate taxpayer/ remitter convenience in many ways including anywhere any time payment, extended time and a choice of banks. However, for tax payers/ remitters who wish to pay tax/ revenue at bank counters through cash/DD/Banker's Cheque, a facility for pre printed electronic challans generated through this website will also be available.
- (2) Initially, e-GRAS would be available for trial runs on e-GRAS site from 01.11.2012. During the period from 01.12.2012 to 31.03.2013 manual challans can also be presented in the Banks. However, the facility for generating electronic physical challans will also be available. After 1-04-2013 no manually filled challan for revenue collection will be accepted by banks.
- (3) To facilitate online revenue collection, e-Treasury has been established at Jaipur under the supervision and general charge of Directorate of Treasuries and Accounts. manual revenue collection will be handled by respective treasuries and Sub Treasuries.
- (4) In the first phase, the e-GRAS system would be started with online facility through banks and offline link with Reserve Bank of India but in due course it will be electronically interlinked with the settlement process of Reserve Bank of India.
- (5) VAT
 - (a) Commercial Taxes Department (CTD) has its portal for depositing e-receipts but presently it is not linked with Treasury system. Therefore the system of CTD will continue to be in place parallel till the e-Treasury system stabilizes. The integration of both sites shall be considered in due course.

- (b) In the case of CTD payments (tax collection) through e-GRAS, TIN number will be validated from CTD portal.
- (c) e-GRAS system will facilitate CTD to download the data related to transactions of VAT collection.

2. e-Treasury

(1) General

- (a) e-Treasury has been established for hassle free tax/revenue collection and paperless accounting /reconciliation at one point for State Government. The e-treasury will provide e-payment facility for all revenue as well as the e-reconciliation facility for all online tax/revenue of state Government at single point.
- (b) The e-treasury will get e-scrolls as well as physical scrolls, budget head wise on day to day basis from the banks authorised by Finance Department's order No.F.15(7)FWM/2012 dated 17th October, 2012 (Annexure-1).
- (c) The Treasury Officer of e-Treasury would tally the gross monthly e-receipts with the gross amount shown in the Date wise Monthly Statement (DMS) of e-receipts sent by the banks and Reserve Bank of India as the case may be.

(2) Functions of e-Treasury

- (a) For making any online payments/ remittances, the remitter/ payee shall login to the <http://eGRAS.raj.nic.in>. He shall fill in the prescribed details (as decided by the State Government) in order to prepare an e-challan. A unique identification number i.e. Government Reference Number (GRN) shall be created for each and every transaction.
- (b) When the electronic mode of payment is selected by the payee/ remitter, he shall be directed to choose the bank from where he wants to effect the payment. Once the bank is selected, he shall be directed to the selected bank's website. The remitter/ payee shall then login into the bank website using his Internet banking user ID and password. He shall then direct the payment to the e- Treasury, Government of Rajasthan account, which effects debit to his bank account and credit to the Government of Rajasthan Account. Again a separate unique identification number i.e. Bank Challan Identification Number (Bank CIN) is created at the bank website.
- (c) The printable copy of the cyber receipt shall be generated with both the unique IDs i.e. (GRN and CIN) at the banks website confirming the payment from the remitter's / payee's Account.
- (d) The payee shall then be directed back to <http://eGRAS.raj.nic.in> where his Challan would be available to him with both the unique IDs i.e. (GRN and CIN) once the payment is successful. The banks name, date of the transaction and bank CIN shall be instantly updated automatically on the <http://eGRAS.raj.nic.in>.

- (e) Once the remitter / payee is directed and enters into the Participant bank's website; the Participating bank shall be responsible for the transaction made by the payee from his bank account. The Participating bank shall be responsible to its customers on account of transaction charges, double payments, wrong credits / debits etc.
 - (f) Participating bank shall not in any way dispute the payment having been made once a "successful" transaction message is updated from Participating bank's server to the Government server.
 - (g) The information would be uploaded on e-GRAS site from the bank. The hard copy of the e-scroll shall also be provided by the concern bank to e-treasury on daily basis. The Challan Identification Number, which is unique for each transaction in the case of electronic payment and unique ID number in the case of manual payment would be the basis for e-reconciliation. The compiled information of receipts will be available for download to the respective departments. The respective Department shall use this information to reconcile the accounts electronically using their own software. The information format to be sent to the departments shall be as per mutually agreed between the respective department and DTA.
 - (h) e-Treasury shall render the monthly accounts to Accountant General, Director, Treasuries and Accounts for all online receipts.
- (3) Duties and Responsibilities of e-Treasury Officer

- (a) e-Treasury Officer shall be responsible to the Director, Treasuries and Accounts for the general functional process of e-Treasury. He shall be jointly responsible with the Director, Treasuries and Accounts for safe transactions and accounting of these transactions.
- (b) The e-Treasury Officer shall be responsible to make all the safety measures on the website of e-treasury <http://eGRAS.raj.nic.in>, as required for safe electronic transactions. He shall ensure that password policy and safeguards policy are properly maintained in the e-treasury.
- (c) He shall ensure that all the participating banks are giving appropriate services. In case of any loss or defalcation participating banks will also be declared liable, if it is proven.
- (d) The e-Treasury Officer will not be held responsible in the event of any loss or defalcation, if he can show that he has strictly observed the rules prescribed for his guidance in each part of his duties and that he has enforced their observance on his subordinates.
- (e) The e-Treasury Officer shall be responsible to the Director, Treasuries and Accounts for keeping the accounts of the treasury strictly in accordance with the directions contained in Treasury Rules and as may be issued from time to time, for the accuracy of all initial records and e-challans and for regularity of all transactions taking place at e-Treasury.
- (f) e-Treasury officer shall play the role of nodal officer between the e-Focal Point Branch (e-FPB) and Reserve Bank of India and shall be

responsible for daily reconciliation. He shall ensure that all e-FPBs are crediting e-receipts daily in government account through RBI within prescribed time period.

(4) The special personal intervention of the e-Treasury Officer is required in the following matters of treasury procedure

- (a) He is required to see that every e-challan/physical scroll on which he credits the payment in Government Account is complete in every respect.
- (b) He has no general authority to deal with the demands presented at the e-treasury. His authority to accept e-payments of revenue is strictly limited to the rules prescribed for this purpose.
- (c) He is required to observe due precautions in receiving e-payments of revenue.
- (d) He is required to see that the daily postings of e-receipts and revenue in the e-treasury records are checked by the treasury accountant or his assistant with the e-challans. He is further required to verify the monthly totals of all the departmental revenue returns.
- (e) He is required, either at the close of the day's business, or before commencing the business of the next day, to examine the daily accounts with the e-challans, and satisfy himself that the totals of all the records are correctly entered in the account and every e-challan received online from bank is embodied in its proper schedule receipts, that all necessary e-challans and e-schedules are attached.
- (f) All the relevant provisions laid down under Treasury rules shall be applicable to e-Treasury Officer."

(5) Reconciliation process of e-Treasury

- (a) E-Focal point branch (e-FPB) of the participating bank shall be responsible for the prompt and accurate accounting and transmission of the collection reported to it daily. It shall be responsible for prompt remittance of collections of all e-receipts to the Government Account at RBI, CAS, Nagpur through bank's link cell on a day to day basis and would be responsible for transmission of daily scroll along with the details of each challans in the format to the e-Treasury.
- (b) e-Payments shall be made at authorized bank's website by submitting online challan for reporting purpose to RBI. The cut-off time shall be 8.00 P.M. I.S.T. or as prescribed by RBI time to time for reporting e-payments pertaining to that day to RBI, e-payments received after that time shall be accounted on the next working day for reporting purposes. After carrying out prescribed checks and validation, the bank shall pool all e-receipts at the designated e-FPB for submission of file to RBI.



- (c) The e-focal point branch shall collate the challan data in respect of all e-payments for the day headwise and report the same to e-Treasury
- (d) The details of e-challans in respect of the e-payments with the system generated daily challan details file and e-scrolls shall be forwarded on a daily basis to the e-Treasury officer by e-focal point branch of participating bank.
- (e) The e-Treasury shall reconcile the challan details with the summary information received from e-FPB.
- (f) The e-focal point branch shall send a detailed e-scroll/physical scroll on daily basis to the e-Treasury.
- (g) The e-FPB shall simultaneously forward the details of e-challan to its link cell for further adjustments. Link cell of the bank is responsible for crediting the revenues in Government account as per the norms of RBI.

3. Manual Payments

In case of payments through cash/DD/Banker's Cheque, remitters will have to login in to the <http://eGRAS.raj.nic.in> wherein the template of challan will be available. He has to enter all the details in this template and submit it to bank. After successful completion of information, GRN will be generated. He will have to print copies of challans. After that he has to go to bank to deposit his receipts. Bank would upload the details of payments made through cash/ DD/ Banker's Cheque in a mutually agreed format between bank and DTA. Bank will provide Unique ID number after the successful deposition of that transaction and submit e-scrolls along with physical scrolls to respective Treasuries and Sub Treasuries. Banks would also be liable to provide facility for generating challans at their counters. The reconciliation process and scroll process in the case of manual payments will be the same as being done presently. For physical e-challans (Manual payment), account will be rendered to AG by respective treasuries.

4. Process for submission of monthly accounts to Accountant General Office

- (1) e-Treasury shall be responsible to render monthly accounts of e-receipts in Schedule of Receipts (SoR) along with physical scrolls submitted by banks on daily basis in the format attached at Annexure-II and cash account, RBD, VDMS and all documents defined in Treasury Rules.
- (2) The scroll submitted by the bank for e-payment shall be treated as a document in place of physical challans. Access shall be available to AG office for viewing the e-challans and all relevant reports. In the format of e-challan complete classification of budget head, CIN, Name of Bank, Date of deposit shall also be available.

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- (3) In case of manual tax collection, respective Treasury will render the monthly accounts as per the prevailing practices. In this case, system generated e-challans (hard copies) along with the seal of bank would be provided with schedule of receipts.


5. Process of refunds

- (1) The process of refund in the case of online revenue collection will be same as per prevailing practice. DDO will submit its claim to respective Treasury or Sub Treasury with GRN and CIN.
- (2) Respective Treasury will check the deposition of revenue receipt from <http://eGRAS.raj.nic.in> in the case of e-receipts and the deposition of manual receipts from Rajkosh website and relevant record and make payment accordingly.
- (3) E-Treasury shall maintain the separate record for these refunds. Similarly respective Treasury shall also maintain record of refund for online receipts as well as manual receipts.

6. Role of Departments

- (1) Internal Mapping of the relevant budget heads with departments is available on <http://eGRAS.raj.nic.in>. Department can check the mapping of budget heads and provide feed back in case of any discrepancy on email ids - egras-rj@nic.in or ao-ifms-rj@nic.in. Department will have access to check their details and communicate about changes to e-Treasury/ DTA.
- (2) There will be a provision for entering additional details (purpose) along with relevant budget heads. Departments are liable to enter these data by 15.11.2012. The path for doing this exercise is as follows :-

Step-1	Open the site http://egras.nic.in
Step-2	Login - User Name (department code in IFMS) - Password- (to be taken from phone number- 9636078056 and 9460875026)
Step-3	Master -> create purpose

- (3) All concerned departments will get information of online revenue/ receipts from <http://eGRAS.raj.nic.in>. Specific information can be obtained in mutually agreed format between the respective department and Director, Treasuries and Accounts.
- (4) Departments will provide services on the basis of deposit of online receipts. Remitter will have to provide GRN and CIN to the department for this purpose. Department can also verify this data from the information available on e-GRAS.
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- (5) Departments are liable to check the authenticity of receipts and making the process of refunds as mentioned above.
- (6) In such cases where receipt challans are being checked by the departments before deposition, a facility for generating e-challan at the level of tax payer will be available. He can go to the department and after checking he can make online transactions.
- (7) The concerned Departments can facilitate their tax payers/remitters for generating e-challans or making online transactions by providing computers in the campus of department.

7. Banking arrangements

- (1) Seven banks have been authorised by the finance departments order no. F-15(7)FWM/2012 dated 17th oct., 2012 (Annexure 1)
- (2) Every new participant agency bank should apply for accreditation to the State Government in order to participate in the business of e-collection of Government receipts.
- (3) On meeting of the necessary requirements of accreditation the State Government would issue necessary notification/orders.
- (4) Every participating bank will have to authorize one focal point branch for the purpose of online tax/ revenue collection and e-Treasuries. Physical challans will be captured on electronic mode from respective bank branches of participating banks. Association of specific branch with respective Treasury and Sub Treasury will be required for this purpose.
- (5) The participant bank is responsible to deal with unpaid e-transactions as and when received from e-Treasury in its daily report generated through the system.
- (6) Unpaid / un-reconciled transactions have to be dealt separately by the participating banks and e-Treasury.
- (7) All participant banks are liable to deposit Government receipts in due time period in Government accounts. They are responsible to take corrective actions for all e-receipts which were rejected by the system due to any connectivity problems or any for any other technical issues.
- (8) All participant banks should ensure that Government receipts may be uploaded/ reported to RBI on daily basis for the purpose of crediting in Government account.
- (9) e-Focal Point Branch (FFB) shall be the nodal branch of the participant bank vis-a-vis the Government and RBI.
- (10) The total amount remitted by the dealer would be debited to the dealer's account and credited to the Government's account, head of account wise, as received from <http://eGRAS.raj.nic.in>.
- (11) The classification of head of accounts as per the need of State Government should be ensured by all participant banks.



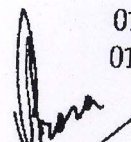
- (12) As soon as transactions are completed, the information of concern transaction would be sent back by the bank to website of e-GRAS. The detail would be provided by e-Treasury.
- (13) Whenever, the bank receives the verify request with parameters, the bank will verify its database and return the status of payment to <http://eGRAS.raj.nic.in>.
- (14) All banks are liable to send daily e-scrolls and physical scrolls to e-Treasury for successful transactions with unique IDs.
- (15) All the banks are responsible for providing facilities at their counters for generating electronic physical challans in the case of manual payments.

8. Role of CAS, RBI, Nagpur and PAD, RBI, Rajasthan

The Link Cell of the concerned bank will credit the amount collected to Government Account at RBI, CAS, Nagpur which will be communicated through online system to e-Treasury/ Finance Department, as decided by RBI. RBI shall ensure that all online receipts reported by the banks would be credited in Government Account within prescribed time period.

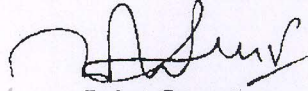
9. Other important measures which should also be taken in to account properly

- (1) The process for manual challans on electronic mode will be same as adopted by the banks at present. Participant banks should send e-challans and e-scrolls to respective Treasury or sub treasury alongwith hard copy of challan and scrolls.
- (2) All Banks will have to provide counter/kiyosk facility for generating e-challans in case of manual revenue collection through <http://eGRAS.raj.nic.in>. Common service centres and computer service providers will also be authorised for generating e-challans in case of manual payments. Charges will be fixed separately.
- (3) After the introduction of this system in case of online payments of taxes/ revenue, there will be no need to deposit copies of challans in four or five copies as the case may be. System generated challan through e-GRAS and scroll submitted by banks will be the basis of reconciliation.
- (4) The formats to be used in this system are attached at Annexure I-VII.
- (5) In case any assistance is required, following may be contacted-
 1. Joint Director, Treasuries and Accounts 0141- 2743752
 2. Principal System Analyst, NIC 0141- 2740637
 3. Scientist B, NIC 0141- 2744397


 (Akhil Arora)
 Secretary, Finance (Budget)

Copy forwarded to the following for information and necessary action-

1. All Additional Chief Secretaries / Principal Secretaries/ Secretaries
2. Principal Accountant General, Accounts and Entitlement/Audit/
Commercial Accounting
3. Commissioner, Commercial Taxes Department
4. Regional Director, Reserve Bank of India, Rajasthan, Jaipur/ AGM,
PAD, Reserve Bank of India, Jaipur
5. All Heads of Departments
6. Agency Banks-GM, Treasuries,SBBJ, Dy,GM, SBI, Dy.GM, BoB, Circle
Head, PNB, Dy. GM, UBI, Dy. GM, IDBI, Dy. GM, CBI
7. Director, Budget, Finance Department
8. Joint Secretary, Finance (G&T) Department
9. Dy. Secretary, Finance (Tax) Department
10. Dy. Secretary, Finance (Revenue) Department
11. Dy. Secretary, Finance (Excise) Department
12. Dy. Secretary, Finance (Ways and Means Department
13. All Treasury Officers
14. e-Treasury officer, B' Block Vitta Bhawan Jaipur


Joint Secretary

Government of Rajasthan
Finance Department
(Ways and Means Department)

No. F.15(7)FWM/2012

Jaipur, Dated : 17 October, 2012

Order

1. The facility for online collection of receipts for all departments of the State Government would be started. For this purpose, e-Treasury has been established at Jaipur under the supervision and general charge of Directorate of Treasuries and Accounts.

2. Since e-Treasury will handle all the e-receipts pertaining to Government Department, following banks are hereby authorized to conduct the business of e-Receipts for State Government with e-Treasury, Jaipur, -

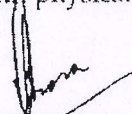
1. State Bank of Bikaner and Jaipur
2. State Bank of India
3. Bank of Baroda
4. Punjab National Bank
5. Central Bank of India
6. IDBI
7. Union Bank of India

3. Taxpayers/remitters having account in these banks would be able to make transactions (i.e. deposit / payment to Government Account) online in respect of tax, other revenue and all other Receipts. However, e-Tax collection of Commercial Taxes Department (CTD) will continue to be in place till the e-Treasury system stabilizes. Meanwhile, CTD system will also take all authenticated data from e-Treasury portal for the purpose of reconciliation. The integration of both sites shall be considered in due course after getting feedback from all stakeholders.

4. These banks would make all arrangements regarding site integration, crediting government receipts in government account through Reserve Bank of India and daily submission of e-scrolls to e-Treasury. In this process actions as mentioned below shall be ensured-

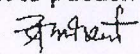
- a Agreement of site to site integration with Directorate Treasuries and Accounts will be executed by the banks before 1-11-2012.
- b Every bank will authorize an e-focal point branch for handling all online revenue / receipts collections.
- c Separate pooling account will be kept for government e-Receipts.
- d Banks shall ensure deposit of all such receipts in Government accounts in the time period prescribed by RBI.

- e Banks will be responsible to take corrective actions for all e-Receipts which were rejected by the system due to any connectivity problems or for any other technical issues.
 - f The classification of head of accounts as per the need of State Government shall be maintained by the banks.
 - g At the specified cut off time period, the bank would report the list of successful transactions (e-scrolls/scrolls) to the Reserve Bank of India.
 - h The banks would provide internet banking to the tax payers/remitters.
 - i The banks will be liable to send daily e-scrolls (on e-Treasury website) along with physical scrolls to e-Treasury in the attached format.
 - j The banks will be responsible to provide facility centres/ separate counters at their branches for the purpose of generating manual challans from IFMS- e-GRAS website.
5. Manual revenue/ receipt collection will also continue to be handled by respective treasuries and Sub Treasuries and banks associated with them. For manual payments there will be a facility for generating and printing e-challans through the website of IFMS e-GRAS. Bank would upload the details of payments made through cash/ DD/ Banker's Cheque in a mutually agreed format. Bank will also generate CIN/unique ID after the successful deposition of that transaction and submit e-scrolls along with physical scrolls to respective Treasuries and Sub Treasuries.


 (Akhil Arora)
 Secretary, Finance (Budget)

Copy forwarded for information and necessary action :-

1. P.S. to Chief Secretary/ Addl. Chief Secretaries.
2. P.S. to Principal Secretaries/Secretaries/Special Secretaries
3. Principal Accountant General (Accounts & Entitlement) Rajasthan, Jaipur.
4. Principal Accountant General (Receipt & C&E) Rajasthan, Jaipur.
5. All Head of the Departments/ All Collectors
6. Director, Treasuries & Accounts, Rajasthan, Jaipur.
7. All Treasury Officers.
8. AGM (PAD) Reserve Bank of India Jaipur.
9. Gen. Manager (Try.) S.B.B.J. Tilak Marg, Jaipur.
10. Deputy Gen. Manager SBI, Naharu Place Tonk Road, Jaipur.
11. Field Gen. Manager PNB Naharu Place Tonk Road, Jaipur.
12. Gen. Manager Bank of Baroda Anand bhawan SC Road Jaipur.
13. Deputy Gen. Manager CBI Anand bhawan SC Road Jaipur.
14. Deputy Gen. Manager UBI Kisan bhawan Lalkothi Jaipur..
15. Deputy Gen. Manager IDBI LIC Building, Jaipur.
16. System Analyst, Finance Department with a request to publish this order on FD Website.


 Director (Budget)

Format for Bank Scroll which is to be used in place of Physical Challans

S.N	Name of Depositor	RC/TIN Number	Date of Deposit	Major Head	Sub Major Head	Minor Head	Sub Head	Group Sub Head	Bank CIN	Amount in Rs.
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Signature of Bank

Annexure III.

Parameters passed to bank web-site from GRAS, while requesting to initiate e-Payment process

S. No.	Column Name	Description of Column	Data Type & Length
1.	MERCHANT CODE	Identifier to trace site	CHAR(10)
2.	GRN	Government Receipt Number	NUMBER
3.	REMITTER NAME	Depositor Name	CHAR(100)
4.	REG-TIN-NO	Registration No/TIN No	CHAR(20)
5.	HEAD OF ACC1	Head of account 1	CHAR(17)
6.	AMT1	Amount under Head of account1	NUMBER
7.	HEAD OF ACC2	Head of account 2	CHAR(17)
8.	AMT2	Amount under Head of account2	NUMBER
9.	HEAD OF ACC3	Head of account 3	CHAR(17)
10.	AMT3	Amount under Head of account 3	NUMBER
11.	HEAD OF ACC4	Head of account 4	CHAR(17)
12.	AMT4	Amount under Head of account 4	NUMBER
13.	HEAD OF ACC5	Head of account 5	CHAR(17)
14.	AMT5	Amount under Head of account 5	NUMBER
15.	HEAD OF ACC6	Head of account 6	CHAR(17)
16.	AMT6	Amount under Head of account 6	NUMBER
17.	HEAD OF ACC7	Head of account 7	CHAR(17)
18.	AMT7	Amount under Head of account 7	NUMBER
19.	HEAD OF ACC8	Head of account 8	CHAR(17)
20.	AMT8	Amount under Head of account 8	NUMBER
21.	HEAD OF ACC9	Head of account 9	CHAR(17)
22.	AMT9	Amount under Head of account 9	NUMBER
23.	TOTALAMOUNT	TOTAL AMOUNT	NUMBER
24.	PayMode	Mode of Payment (N- Net Banking, M-Manual)	CHAR(1)

Annexure IV

Parameters passed to GRAS web-site from Banks after payment process is completed.

S. No.	Column Name	Description of Column	Data Type & Length
1.	GRN	Government Receipt Number	NUMBER
3.	BANK_CODE	Bank IFSC Code	CHAR(11)
4.	BANK_REF_NO	Bank Reference No	CHAR(15)
5.	PAID_DATE	Time stamps of Transaction (12 hour date format) e.g. 2012/09/14 01:35:42PM)	Date Time
6.	PAID_AMT	Paid Amount	NUMBER
7.	TRANS_STATUS	Transaction status- S- Success F- Failure	CHAR(1)

Annexure V

Format of data to be sent by Bank to RBI in xml format. The naming pattern of the file may be short name of the bank+"_"+date (DDMMYYYY)+.xml. e.g. for SBI banks it would be 'sbi_14092012.xml'

S. No.	Column Name	Description of Column	Data Type Length & Format	Remarks
1.	HEAD_OF_ACC	Head of Account	CHAR (17)	
2.	GRN	Government Receipt Number	NUMBER	
3.	REMITTER_NAME	Depositor Name	CHAR(100)	
4.	AMOUNT	Paid Amount	NUMBER(10)	
5.	BANK_CODE	Bank IFSC Code	CHAR(15)	Updated by the Bank
6.	BANK_REF_NO	Bank Reference No	CHAR(15)	
7.	PAID_DATE	Time stamps of Transaction (12 hour date format) e.g. 2012/09/14 01:35:42PM)	Date Time	

Annexure VI

Format of data to be sent by RBI to GRAS Web-Site. The naming pattern of the RBI scroll file may be 'RBI Scroll_' + RBI Transaction Date (DDMMYYYY) +.xml. e.g. 'RBISCROLL_14092012.xml'

S. No.	Column Name	Description of Column	Data Type & Length	Remarks
<u>2</u>	HEAD_OF_ACC	Head of Account	CHAR (16)	
<u>3</u>	GRN	Government Receipt Number	NUMBER	
<u>5</u>	REMITTER_NAME	Depositor Name	CHAR(100)	
<u>7</u>	AMOUNT	Paid Amount	NUMBER(10)	
<u>8</u>	BANK_CODE	Bank IFSC Code	CHAR(15)	
<u>9</u>	BANK_REF_NO	Bank Reference No	CHAR(15)	
<u>10</u>	PAID_DATE	Time stamps of Transaction (12 hour date format) e.g. 2012/09/14 01:35:42PM)	Date Time	
<u>11</u>	RBI_TR_NO	RBI Transaction Date	CHAR(16)	Updated by the RBI
<u>12</u>	RBI_TR_DATE	RBI Transaction Date	DATE	



Government of Rajasthan

Welcome : chandrodya

Date : 26-10-2012

Home

Profile

Account

E-CHALLAN
Government of Rajasthan

GRN :- 0000120328

BARCODE :-

Date : 26-10-2012

Profile Name	rto	Payee Details	
Type Of Payment	Manual	TIN/Actt.No./VehicleNo./TaxId(If Any)	124555555
Office Name	Regional Transport Office Alwar	PAN No.(If Applicable)	
Location	ALWAR	Full Name	kamal and company
Year (Period)	01/04/2012 -To- 30/06/2013	Address	c-42,bajaj nagar,jal
SNo.	Subject Head	Amount In Rs.	Town/City/District
1	POLICE DEPARTMENT-0041-00-102-01-02	5.00	Dausa
Deduct: Commission		0.00	PIN
Total/NetAmount		₹ 5.00	302015
			Remarks(If Any)
			receipt no.12345
			Five Rupees and Zero Paise Only

Payment Details :

FOR USE IN RECEIVING BANK

Cheque-DD Detail

Cheque-DD No.	123456	Bank CIN NO.	
Name of Bank	SBBJ	Date	
Name of Branch		Bank-Branch	
		Scroll No.	

राजस्थान सरकार
वित्त (आर्थिक मामलात) विभाग

क्रमांक: एफ.5(थ-75)कोष/IFMS/e-GRAS/ 4987-5203

दिनांक 04/7/2014

परिपत्र

वित्त विभाग के समसंख्यक परिपत्र दिनांक 19.05.2014 के द्वारा सशि
₹ 100/- से अधिक का राजकीय मदों में जमा होने वाला राजस्व, जो कैश, डी.डी.
या बैंकर्स चैक के माध्यम से जमा करवाया जाता है, के चालान अनिवार्य रूप से
ई-ग्रास से जनरेट किए जाने के निर्देश प्रदान किए गये थे, इस संबंध में निम्नानुसार
संशोधन किया जाता है:-

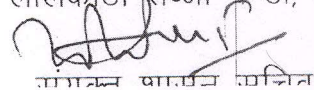
“राजकीय मदों में जमा होने वाला समस्त राजस्व जो कैश, डी.डी. या बैंकर्स चैक
के माध्यम से जमा कराया जाता है, से संबंधित सभी राजकीय विभागों के समस्त
चालान दिनांक 01.08.2014 से अनिवार्य रूप से ई-ग्रास से ही जनरेट किये जायेंगे
एवं तदनुसार ही बैंक द्वारा स्वीकार किए जायेंगे अर्थात् हस्तलिखित चालान स्वीकार
नहीं किए जायेंगे”।

सिद्धार्थ

(सिद्धार्थ महाजन)
विशिष्ट शासन सचिव
वित्त (बजट)

प्रतिलिपि: निम्न को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है :-

1. प्रधान महालेखाकार, लेखा एवं हक, राजस्थान, जयपुर
2. आयुक्त, वाणिज्यिक कर विभाग, जयपुर
3. निजी सचिव, प्रमुख शासन सचिव, वित्त विभाग, सचिवालय, जयपुर
4. निजी सचिव, वित्त सचिव (राजस्व) सचिवालय, जयपुर
5. विभागाध्यक्ष समस्त
6. संयुक्त शासन सचिव, वित्त (कर) विभाग, सचिवालय जयपुर को समस्त राजस्व विभागों
को आवश्यक दिशा-निर्देश जारी करने हेतु
7. कोषाधिकारी समस्त
8. ई-कोषाधिकारी, ई-कोषालय, जयपुर
9. प्रमुख प्रणाली विश्लेषक, एन.आई.सी., जयपुर
10. मुख्य प्रबन्धक, (सरकारी लेखा) एस.बी.बी.जे., तिलक मार्ग, जयपुर।
11. उपमहाप्रबन्धक, भारतीय स्टेट बैंक, नेहरू प्लेस, टोंक रोड, जयपुर।
12. महाप्रबन्धक, बैंक ऑफ बड़ौदा, आनन्द भवन, संसारचन्द्र रोड, जयपुर।
13. सहायक उपमहाप्रबन्धक, सेंट्रल बैंक ऑफ इण्डिया, आनन्द भवन, संसार चन्द्र रोड,
जयपुर।
14. फील्ड महाप्रबन्धक, पंजाब नेशनल बैंक नेहरू प्लेस, टोंक रोड, जयपुर।
15. उप महाप्रबन्धक, यू.को बैंक, आर्कड इन्टरनेशनल, अजमेर रोड, जयपुर।
16. बैंक ऑफ महाराष्ट्रा, यू.पी.एस.सी. नई बिल्डिंग, महाराष्ट्रा, नई दिल्ली।
17. संयुक्त निदेशक, (सिस्टम एनालिस्ट) वित्त विभाग, जयपुर को प्रेषित कर लेख है कि
उक्त परिपत्र वित्त विभाग की वेबसाईट पर अपलोड करें।
18. उपमहाप्रबन्धक, आई.डी.बी.आई. बैंक, एल.आई.सी. बिल्डिंग, जयपुर
19. उपमहाप्रबन्धक, यूनियन बैंक ऑफ इण्डिया, किसान भवन, लालकोठी सब्जी मण्डी, जयपुर


सिद्धार्थ महाजन

Comparative analysis of manual and e- receipts

Annexure-C

Department	Total revenue During oct,nov and dec 2016	Manual Revenue During oct,nov and dec 2016	E- Revenue During oct,nov and dec 2016	% of Manual Revenue Oct,Nov,Dec 2016	% of E- Revenue Oct,Nov,Dec 2016
Revenue Board	197.8262	197.6462	0.18	99.909011	0.090989

List Of SBI e-Pay Banks	
Sr. No.	Name Of Bank
1	State Bank of Mysore
2	State Bank of Patiala
3	State Bank of Hyderabad
4	State Bank of Travancore
5	Allahabad Bank - Retail
6	Andhra Bank
7	Andhra Bank - Corporate
8	Bank of Maharashtra
9	Canara Bank
10	Catholic Syrian Bank
11	City Union Bank
12	DCB Bank Personal
13	Dena Bank
14	Dhanlaxmi Bank-Corporate
15	Dhanlaxmi Bank-Retail
16	Federal Bank
17	HDFC Retail Bank
18	Indian Bank
19	IndusInd Bank
20	Jammu and Kashmir Bank
21	Janata Sahakari Bank Ltd. Pune
22	Karnataka Bank Ltd
23	Karur Vysya Bank
24	Kotak Mahindra Bank
25	Lakshmi Vilas Bank
26	Punjab and Maharashtra Co-operative Bank Ltd
27	Punjab and Sind Bank
28	SVC - Retail
29	Saraswat Bank
30	South indian Bank
31	Syndicate Bank
32	Tamilnad Mercantile Bank
33	UCO Bank
34	United bank of India
35	Vijaya Bank
36	YES Bank

राजस्थान सरकार
वित्त (आर्थिक मामलात) विभाग

परिपत्र

ई-ग्रास के तहत ऑनलाइन जमा हुए राजकीय राजस्व के रिफण्ड की प्रक्रिया -

राज्य सरकार द्वारा ऑनलाइन राजस्व संग्रहण हेतु परिपत्र दिनांक 01.11.2012 द्वारा विस्तृत दिशा-निर्देश जारी किए गए जिसमें इस पद्धति से जमा राजस्व के रिफण्ड की प्रक्रिया का भी उल्लेख अंकित किया गया है। रिफण्ड प्रक्रिया को स्पष्ट करते हुए निम्न कार्यवाही किए जाने की अपेक्षा की जाती है :-

1. ऑनलाइन जमा हुए राजकीय राजस्व के रिफण्ड हेतु सामान्य वित्तीय एवं लेखा नियम भाग-III के बिन्दु संख्या 38 के अनुसार संबंधित विभाग के सक्षम अधिकारी स्तर से स्वीकृति जारी की जायेगी। स्वीकृति जारी कराये जाने से पूर्व सामान्य वित्तीय एवं लेखा नियम भाग-I के नियम 255 के प्रावधानों की पालना भी सुनिश्चित की जायेगी।
2. रिफण्ड हेतु जारी सक्षम स्वीकृति के आधार पर संबंधित कोषाधिकारी/ उपकोषाधिकारी द्वारा राशि का रिफण्ड किया जायेगा।
3. राशि रिफण्ड से पूर्व संबंधित कोषाधिकारी/उपकोषाधिकारी द्वारा ई-ग्रास साइट पर जाकर बिल के साथ संलग्न चालान पर अंकित जी.आर.एन. के आधार पर राशि जमा होने की पुष्टि/सन्तुष्टि की जायेगी।
4. राशि जमा होने की पुष्टि के पश्चात कोषाधिकारी/उपकोषाधिकारी द्वारा रिफण्ड बिल पारित किया जायेगा।
5. ऑनलाइन जमा हुए राजकीय राजस्व के रिफण्ड का लेखा हेतु संबंधित कोषाधिकारी/उपकोषाधिकारी द्वारा एक रजिस्टर का संधारण किया जायेगा, जिसमें राशि जमा होने का पूर्ण विवरण (जी.आर.एन. नं. दिनांक, जमाकर्ता का नाम एवं पता, चालान नं. कुल जमा हुई राशि आदि) अंकित किया जायेगा तथा उसके आगे राशि रिफण्ड की जारी स्वीकृति क्रमांक एवं

दिनांक तथा राशि का उल्लेख किया जायेगा तथा कोषाधिकारी/अतिरिक्त कोषाधिकारी/सहायक कोषाधिकारी द्वारा हस्ताक्षर किए जायेंगे।

6. कोषाधिकारी/उपकोषाधिकारी द्वारा जमा राशि की पुष्टि/सन्तुष्टि किए जाने के पश्चात डिफेंस विकल्प के माध्यम से रिफण्ड की जाने वाली राशि को डिफेंस किया जायेगा ताकि उक्त राशि के पुनः रिफण्ड की संभावना न हो। इस हेतु ई-ग्रास साइट पर कोषाधिकारी/उपकोषाधिकारी के लॉगिन पर यह सुविधा उपलब्ध करवा दी गयी है।

7. ऑनलाइन जमा हुए राजस्व रिफण्ड का लेखा संबंधित कोषालय/उपकोषालय द्वारा महालेखाकार कार्यालय को प्रस्तुत किया जायेगा।

(अखिल अरोरा)

शासन सचिव, वित्त (बजट)

F.5 C Th-75) DTA/IFMS/eGRAS/17907-18156

दिनांक: 10-09-2013

प्रतिलिपि: निम्न को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है :-

1. समस्त अतिरिक्त मुख्य सचिव/प्रमुख शासन सचिव/शासन सचिव/विशिष्ट शासन सचिव
2. प्रधान महालेखाकार (लेखा एवं हक/सिविल लेखा परीक्षा/वाणिज्यिक एवं प्राप्ति लेखा परीक्षा) राजस्थान, जयपुर
3. समस्त, विभागाध्यक्ष
4. समस्त संभागीय आयुक्त/जिला कलक्टर
5. उप शासन सचिव, मुख्य सचिव, राजस्थान
6. संयुक्त शासन सचिव, वित्त (जी.एण्ड.टी.) विभाग
7. निदेशक कोष एवं लेखा, राजस्थान जयपुर
8. समस्त कोषाधिकारी/उपकोषाधिकारी
9. सिस्टम एनालिस्ट, वित्त विभाग को प्रेषित कर लेख है कि उक्त परिपत्र को वित्त विभाग की वेबसाईट पर अपलोड कराने का श्रम करें।

संयुक्त शासन सचिव

राजस्थान सरकार
वित्त (ई.ए.डी.) विभाग

क्रमांक: एफ.5(थ-75)कोष/DTA/IFMS/c-GRAS/८८९९-७३४८ दिनांक २-२-२०१६

विभागाध्यक्ष
समस्त।

विषय:- ऑनलाईन जमा हुए राजस्व के चालानों को विभाग द्वारा डिफेस किए जाने के पश्चात रिफण्ड के संबंध में दिशा-निर्देश।

महोदय,

एकीकृत वित्तीय प्रबन्धन प्रणाली (IFMS) के तहत ऑनलाईन जमा राजस्व का लेखा ई-कोषालय द्वारा संधारित किया जाता है। इस संबंध में वित्त (आर्थिक मामलात) विभाग के परिपत्र दिनांक 01.11.2012 के बिन्दू संख्या 5 तथा परिपत्र दिनांक 10.09.2013 के द्वारा ई-ग्रास के तहत जमा हुए राजस्व के रिफण्ड की प्रक्रिया निर्धारित की गई है। परिपत्र दिनांक 10.09.2013 के बिन्दू संख्या 6 के अनुसार "कोषाधिकारी/उपकोषाधिकारी द्वारा जमा राशि की पुष्टि/संतुष्टि किए जाने के पश्चात डिफेस विकल्प के माध्यम से रिफण्ड की जाने वाली राशि को डिफेस किया जायेगा ताकि उक्त राशि के पुनः रिफण्ड की संभावना न हो।

कतिपय प्रकरणों में विभागों द्वारा ई-ग्रास के माध्यम से जमा राजस्व के चालानों को डिफेस किए जाने के पश्चात भी राशि रिफण्ड किए जाने हेतु रिफण्ड बिल तैयार कर संबंधित कोषालय/उपकोषालय को प्रेषित किए जाते हैं जो कोषालयों/उपकोषालयों द्वारा चालान पूर्व में ही डिफेस कर दिये जाने का ऑब्जेक्शन लगाकर संबंधित विभाग को लौटा दिया जाता है। विभाग द्वारा गलती से चालान डिफेस हो जाने अथवा अन्य उपयुक्त कारण (मय राशि रिफण्ड हेतु जारी सक्षम स्वीकृति) का उल्लेख करते हुए डिफेस हुए चालान से डिफेस हटाये जाने हेतु प्रकरण कोष एवं लेखा विभाग को प्रेषित किये जाते हैं।

इस समस्या के समाधान हेतु डिफेस किए हुए चालानों से डिफेस हटाने हेतु ई-कोषाधिकारी जयपुर को अधिकृत किया गया है। अतः डिफेस किए हुए चालानों की राशि रिफण्ड (पूर्ण अथवा आंशिक) किए जाने हेतु डिफेस हटवाने के संबंध में निम्न दिशा-निर्देश जारी किए जाते हैं :-

1. डिफेस किए हुए चालान की राशि (पूर्ण अथवा आंशिक) के रिफण्ड हेतु राशि जमाकर्ता से आवेदन प्राप्त होने पर संबंधित कार्यालयाध्यक्ष अपने स्तर पर प्रकरण की पूर्ण जाँच कर ऐसे चालान पर अंकित डिफेस वाटर मार्क को हटवाने (पूर्ण अथवा आंशिक) हेतु अपनी स्पष्ट अभिशंषा इस संबंध में वांछित सक्षम स्वीकृति के साथ विभाग में पदस्थापित लेखा सेवा के वरिष्ठतम अधिकारी को प्रस्तुत करेगा।

2. लेखा सेवा के वरिष्ठतम अधिकारी द्वारा संबंधित कार्यालयाध्यक्ष से प्राप्त अभिशंषा के आधार पर राशि राजकोष में जमा होने की संतुष्टि के पश्चात अभिशंषा के परीक्षणोंपरान्त डिफेंस वाटर मार्क हटाने हेतु अपनी स्पष्ट अभिशंषा ई-कोषाधिकारी को प्रेषित की जावेगी।
3. ई-कोषाधिकारी द्वारा इस हेतु उनके लॉगिन में उपलब्ध सुविधा के अनुसार डिफेंस हटाने (पूर्ण अथवा आंशिक) की कार्यवाही की जावेगी तथा संबंधित विभाग व कोष/उपकोष को सूचित किया जायेगा।
4. ई-कोषाधिकारी द्वारा हटाये गए डिफेंस की रिपोर्ट सिस्टम पर संबंधित कोषाधिकारी/ई-कोषाधिकारी तथा संबंधित विभाग को उपलब्ध होगी।
5. ई-कोषाधिकारी द्वारा हटाये गये डिफेंस का अंकन चालान की प्रति पर वाटर मार्क के साथ भी दिया जायेगा।
6. उक्त प्रकरणों में ऑनलाईन आवेदन (विभाग से ई-कोषाधिकारी को) करने की प्रक्रिया भी नियोजित की जायेगी।

अतः उपरोक्तानुसार आवश्यक कार्यवाही किया जाना सुनिश्चित करने हेतु अधीनस्थ सभी आहरण वितरण अधिकारियों को निर्देशित करने का श्रम करें।

भवदीय



(सिद्धार्थ महाजन)

विशिष्ट शासन सचिव

वित्त (बजट)

क्रमांक: एफ.5(थ-75)कोष/DTA/IFMS/e-GRAS/6809-7398, दिनांक 02/07/2016

प्रतिलिपि: निम्न को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है :-

1. समस्त अतिरिक्त मुख्य सचिव/प्रमुख शासन सचिव/शासन सचिव/विशिष्ट शासन सचिव
2. प्रधान महालेखाकार (लेखा एवं हक/सिविल लेखा परीक्षा/वाणिज्यिक एवं प्राप्ति लेखा परीक्षा) राजस्थान, जयपुर
3. समस्त विभागाध्यक्ष
4. समस्त संभागीय आयुक्त/जिला कलक्टर
5. उपशासन सचिव, मुख्य सचिव, राजस्थान
6. निदेशक कोष एवं लेखा, राजस्थान, जयपुर
7. संयुक्त शासन सचिव, वित्त (जी.एण्ड.टी.) विभाग, सचिवालय, जयपुर
8. अतिरिक्त निदेशक (आई.टी.) वित्त विभाग, सचिवालय, जयपुर
9. ई-कोषाधिकारी, ई-कोषालय, वित्त भवन, जयपुर
10. समस्त कोषाधिकारी/उपकोषाधिकारी
11. अति. निदेशक (ग) वित्त विभाग को प्रेषित कर लेख है कि उक्त परिपत्र को वित्त विभाग की वेबसाइट पर अपलोड कराने का श्रम करें।
12. प्रमुख प्रणाली विश्लेषक, एन.आई.सी. वित्त भवन, जयपुर



संयुक्त शासन सचिव